

REGULAR MEETING #17

The Mineral County Board of Education met in regular session at 5:00 p.m., Tuesday, February 6, 2018, in the Administrative Office at 36 Baker Place, Keyser, WV, with the following in attendance:

Board Members: Robert E. Woy, President (06-30-2020)
Lara L. Courier, Vice-President (06-30-2018)
Thomas C. Denne (06-30-2020)
William B. Ludwick II (06-30-2018)

Vacancy (06-30-2018)

Administration: Shawn L. Dilly, Superintendent
Rhonda Martin, CSBO/Treasurer
Susan Grady, Director of Human Resources
Denise Bruno, Executive Secretary

Other: Barbara Kesner, Lisa Goldstrom, Daniel Radko, Sean Radko, Robin McDowell, Mona Ridder,
Marcia Conrad

Pledge of Allegiance – led by Mr. Dilly

APPROVAL OF THE AGENDA

The motion of Mrs. Courier and second of Mr. Ludwick passed unanimously **to approve the agenda as presented, with noted clerical corrections.**

BOARD CANDIDATE INTERVIEWS

The motion of Mr. Ludwick and second of Mrs. Courier passed unanimously **to enter Executive Session at 5:02 p.m., pursuant WV Code 6-9A-4(2A), to conduct interviews of Board Member candidates: Mary Jane Baniak, Jessica Imes, Nicholas James and Seth Sgaggero.**

The Board returned to open session at 6:45 p.m.

COMMUNICATION – Superintendent/Board

A. Superintendent’s Update:

Mr. Dilly reported a check had been received from KOREnergy in the amount of \$2200. He also spoke concerning the challenges employees are facing about PEIA insurance and announced there would be a walk-in at Keyser Middle School on Friday morning.

B. Board Comments:

Mr. Denne reported he was encouraged from having attended PreK Head Start meetings, as well as the Middle School Science Fair. He also commented he was encouraged that four citizens had been interviewed to fill the unexpired term of Mr. Watson.

Mr. Woy commented on the Middle School Science Fair and stated it was a good program.

PUBLIC COMMENTS

A. Agenda Items – none

B. Non-Agenda Items – none

APPROVAL OF MINUTES

The motion of Mrs. Courier and second of Mr. Denne passed unanimously
to approve the minutes of the regular meeting held on January 16, 2018, as presented.

DISCUSSION:

1. PERSONNEL:**A. Personnel Planning**

Superintendent Dilly, Mrs. Grady and Mrs. Martin reviewed and shared data with the Board in order to find support and direction to assist with personnel planning.

ACTION AGENDA

OTHER ACTION

1. PERSONNEL:**A. Placement/Transfer – Administrative Personnel**

With the recommendation of the Superintendent, the motion of Mrs. Courier and second of Mr. Denne passed unanimously
to approve the following administrative personnel transfer, as presented:

1. Lisa Goldstrom, **transfer from** Assistant Principal, Keyser Primary School, **to** Principal, Keyser Primary School, 235 days (100 days for the 2017-2018 employment term), effective February 8, 2018 -**Advertise Position**

B. Placements/Transfers – Professional Personnel

No recommendations were made for Personnel Items B1 – B2.

1. Teacher, Grade 4/Resource, Elk Garden Primary School
2. Teacher, Health Occupations, half-day, Mineral County Technical Center and Frankfort High Schools

C. Placements in Extracurricular Vacancies as Previously Approved and Advertised

No recommendations were made for Personnel Item C.

D. Placements in Coaching Vacancies as Previously Approved and Advertised

No recommendations were made for Personnel Item D.

E. Placements – Substitute Teachers

With the recommendation of the Superintendent, the motion of Mrs. Courier and second of Mr. Ludwick passed unanimously

to approve the following substitute teacher placements, as presented.

1. Dannagale Accord
2. William Christopher Brooks
3. Rebecca Carter
4. Emily Crane
5. Kaylin Gentry
6. Alison Kidwell
7. Todd Riggleman
8. Shawn Smarik

F. Placements – Substitute Bus Operators

With the recommendation of the Superintendent, the motion of Mr. Ludwick and second of Mr. Denne passed unanimously

to approve the following substitute bus operator placements, as presented.

1. Brian James Faulk
2. Jay C. Harris
3. Roy Samuel Twigg, Jr.

2. FINANCE/BUDGET:**A. Approve Budget Revision Number 4 for Fiscal 2018 in the Amount of \$310,153.08**

With the recommendation of the Superintendent, the motion of Mrs. Courier and second of Mr. Denne passed unanimously

to approve budget revision number 4 for fiscal 2018 in the amount of \$310,153.08, as presented.

(See attached.)

3. MISCELLANEOUS:**A. 2017-2018 School Calendar Revision**

With the recommendation of the Superintendent, the motion of Mrs. Courier and second of Mr. Ludwick passed unanimously
to approve the following revision to SY17-18 in order to make up lost instructional time due to weather related closings:

- February 19 **from** Outside School Environment (OS) **to** Instructional Day

CONSENT AGENDA

With the recommendation of the Superintendent, the motion of Mrs. Courier and second of Mr. Denne passed unanimously
to approve the following matters on the Consent Agenda, as presented:

1. PROGRAM PLANNING:**A. Request for Attendance/Participation in Meetings and/or Conferences**

1. Master Schedule Building Workshop, Sparta, NJ, February 19-21, 2018
 - a. Christine Droppleman
 - b. Michael Lewis
(Funding: Professional Staff Development)
2. Creating Trauma-Sensitive Schools, Washington, DC, February 19-20, 2018
 - a. Allison Perkins
(Funding: Title I/School Staff Development Funds)

B. Request approval for Extended Campus Clinical Agreement for the Nursing Program, Bluefield State College**C. Approval of Student Interns**

1. Kathryn Amtower, Keyser Middle School with Sheila Powell, Spring Semester, 90 hours, Potomac State College
2. Christopher Brinkman, Frankfort Middle School with Kelly Stanislawczyk and Fort Ashby Primary School with Tanya Clark, Spring Semester, 90 hours, Potomac State College
3. Alex Hay, Wiley Ford Primary School, 8 weeks beginning February 20, 2018, 40 hours, Allegany College of Maryland

D. Approval of Potomac State College Students for Observations (See attached.)

2. PERSONNEL:**A. Approve Contract Revision**

1. Georgie Biser, Parent Coordinator, Keyser Primary School, increase hours from a maximum of 20 hours per pay period to a maximum of 30 hours per pay period
Funding: Title I

B. Abolish Position – Professional Personnel

1. Education Specialist/Mental Health/Disabilities Transition, Keyser Primary School

C. Notification of Effective Start Date

1. Aaron Hendrickson, Attendance Director/Dropout Prevention Specialist, effective February 8, 2018

D. Extracurricular Assignment Agreement

1. Heather Williams, KMS Musical Shrek Jr, April 12, 2018
2. Jessica Biser, KHS Play, May 6, 2018
3. Carrie Watson, KMS Musical Shrek Jr, April 12, 2018

E. Student Chaperones

1. Roger Walker, WVMEA Conference/WV All State Band, Charleston, WV, March 8-10, 2018
2. Carol Webb, WV Small Farms Conference, Morgantown, WV, February 22-23, 2018
3. Georganna Mansfield, DECA State Competition, Charleston, WV, March 9-12, 2018
4. Georganna Mansfield, DECA International Competition, Atlanta, GA, April 19-25, 2018

F. Placement – Service Personnel

1. Kimberly Brinegar, **placement**, Itinerant Classroom Aide/Paraprofessional – Special Education, Keyser Middle School on a first-year contract effective February 12, 2018

G. Resignation – Service Personnel

1. Melissa Jessen, Itinerant Classroom Aide – Special Education, Keyser Middle School, this placement was effective with the 2018-2019 school year.

H. Resignations – Extracurricular Coaching

1. Shane Corwell, Baseball Auxiliary Coach, Frankfort High School, effective for the 2017-2018 season
-Advertise Position
2. Travis Cessna, Girls' Soccer Head Coach, Frankfort High School, effective for the 2018-2019 season
-Hold Advertisement
3. Caitlin Logsdon, Girls' Tennis Head Coach, Keyser High School, effective for the 2017-2018 season
-Advertise Position

I. Resignation – Substitute Service Personnel

1. Lawrence A. Fout, Substitute School Bus Operator, effective January 15, 2018

J. Permission to Post Extracurricular Positions

1. Intramural Director, Spring, Frankfort Middle School (position vacant due to a previous resignation) Funding: County
2. After School Tutor, New Creek Primary School, Funding: Title I
3. After School Tutors, Keyser Primary School, 4 positions, Funding: Title I

K. Permission to Post Outdoor School Positions

1. Camp Director(s)
2. Camp Assistant Director(s)
3. Camp Staff
4. Camp Cooks
5. College Camp Staff
6. Camp High School Intern(s)

L. Placements in Coaching Vacancies

1. Bradley Grimm, Auxiliary Track Coach, Frankfort High School, effective with the 2017-2018 season pending completion of all required paperwork

M. Volunteers

1. Burlington Primary School
 - a. Frances Aronhalt
 - b. Jesse Delawder
 - c. Amanda Nash
 - d. Joshua Nash
 - e. Karen Riggleman
 - f. Debra Wolford
2. Fountain Primary School
 - a. Richard Spiker
 - b. Wendy Spiker
 - c. Gwena Tinker
3. Frankfort High School
 - a. Ross Conley, non-coaching Baseball
 - b. Richard Kelleher, non-coaching Baseball
 - c. Darryl Noah, non-coaching Softball
 - d. Kim Root, non-coaching Softball

4. Frankfort Middle School

- a. Kristy Haines
- b. Richard Haines
- c. Barry Hartung
- d. Dawn Hartung

5. Keyser High School

- a. Dan Biser
- b. Georgie Biser
- c. Emily Carnell
- d. Lucas Carr, non-coaching Girls' Basketball
- e. Joseph Pezzanite
- f. Robert Stephen, non-coaching Wrestling
- g. Trina Turner, non-coaching Softball, Track, and Basketball

6. Keyser Middle School

- a. Georgie Biser
- b. Amanda Nash
- c. Karen Riggelman

7. Keyser Primary School

- a. Aaron Evans

8. Wiley Ford Primary School

- a. Sara Kight

3. **MISCELLANEOUS:**

A. Home Schooled Student Request for Transportation to Mineral County Technical Center

B. Leave of Absence Requests*

- 1. Kara Lyons, Teacher, effective April 16 – May 30, 2018
- 2. Danielle Rush, LPN/Paraprofessional, Jan 22 through the end of the 17-18 employment term
- 3. Tammie Hart-Smith, Teacher, effective February 12 – 23, 2018

**Pending receipt of certification, if applicable*

Date/Time of Next Meeting(s): February 15, 2018 8:00 a.m. Board Tour
February 20, 2018 5:00 p.m. Work Session/Regular Meeting

ADJOURNMENT.

The President adjourned the meeting at 8:15 p.m.

02-20-2018
DATE APPROVED

PRESIDENT

SECRETARY