

Ms. Baniak concurred with Mr. Denne regarding the LSIC presentations, commending the schools for recognizing their deficits and using data to figure out ways to improve scores. She offered congratulations to the Lady Falcons and Keyser Boys Basketball Teams for making it to the state tournaments. Lastly, she thanked everyone for sending staff and community comments that she will be taking with her to Charleston to discuss with legislators.

Mrs. Courier agreed with the comments regarding the LSIC presentations, stating it is always good to hear of the wonderful things that are going on in the schools. She felt there was substantive things moving forward that can be built on, and the fact the schools came and talked with the Board, and that the Superintendent had been working with them on a plan to get their scores up, was encouraging.

PUBLIC COMMENTS

A. Agenda Items

1. Mark Gandolfi spoke in support of Mr. Dilly's leadership and of the renewal of his contract.

B. Non-Agenda Items

1. Mary Ridgel, along with Barbara Henderson, Dakota McKneely and JoAnn Pates-Mont, voiced their opinions about the cross country program at Keyser High School.

APPROVAL OF MINUTES

The motion of Ms. Baniak and second of Mr. Woy passed unanimously **to approve the minutes of the regular meeting held on February 19, 2019; and of the special meeting held on February 26, 2019, as presented.**

PUBLIC HEARING:

A public hearing was held on the 2019-2020 School Calendar options. No one presented to speak.

DISCUSSION:

It was the consensus of the Board to move Discussion Item 1A to the end of the meeting prior to adjournment.

2. FINANCE/BUDGET:

A. Treasurer's Report for the Month Ended February 28, 2019

B. Treasurer's Statement of Investments Outstanding as of February 28, 2019

Mrs. Martin reviewed the Treasurer's Report for the month ended February 28, 2019; and the Treasurer's Statement of Investments Outstanding as of February 28, 2019. (See attached.)

ACTION AGENDA

OTHER ACTION

1. PERSONNEL:**A. Retirements****PROFESSIONAL PERSONNEL**

With the recommendation of the Superintendent, the motion of Ms. Baniak and second of Mr. Puffinburger passed unanimously

to approve the following professional personnel retirements, as presented:

1. Paul Ackerman, Teacher – Health and Physical Education, Wiley Ford Primary School, Frankfort Intermediate School and Fort Ashby Primary School, effective at the end of the 2018-2019 employment term – **ADVERTISE POSITION**

The Superintendent wishes to thank Mr. Ackerman for his 11 years of service to Mineral County Schools

SERVICE PERSONNEL

With the recommendation of the Superintendent, the motion of Mr. Denne and second of Mr. Woy passed unanimously

to approve the following service personnel retirements, as presented:

1. Robert Barnes, School Bus Operator, Bus Garage/Transportation, effective at the end of the 2018-2019 employment term – **ADVERTISE POSITION**

The Superintendent wishes to thank Mr. Barnes for his 18+ years of service to Mineral County Schools.

2. Deborah Evans, Itinerant Classroom Aide/Paraprofessional/Early Childhood Classroom Assistant Teacher – Kindergarten, Keyser Primary School, effective at the end of the 2018-2019 employment term – **HOLD ADVERTISEMENT**

The Superintendent wishes to thank Ms. Evans for her 21 years of service to Mineral County Schools.

3. James McGregor, School Bus Operator, Bus Garage/Transportation, effective June 30, 2019 – **ADVERTISE POSITION**

The Superintendent wishes to thank Mr. McGregor for his 31 years of service to Mineral County Schools.

4. Joseph Miltenberger, School Bus Operator, Bus Garage/Transportation, effective at the end of the 2018-2019 employment term – **ADVERTISE POSITION**

The Superintendent wishes to thank Mr. Miltenberger for his 25 years of service to Mineral County Schools.

B. Correction to Retirement – Years of Service to Mineral County Schools

With the recommendation of the Superintendent, the motion of Mr. Puffinburger and second of Mr. Denne passed unanimously

to approve the correction of years of service to the following retirement, as presented:

1. William Johnson, 31 years of service to Mineral County Schools, was incorrectly listed as 27 years of service

C. Placement/Transfer – Professional Personnel

No recommendation was made for personnel item C1.

1. School Psychologist, Student Services

D. Placements/Transfers – Service Personnel

No recommendations were made for personnel items D1 – D3.

1. Custodian IV, Keyser High School, 240 days
2. Itinerant Classroom Aide/Paraprofessional/Education Sign Language Interpreter, Wiley Ford Primary School
3. Secretary II or III/Accountant II, Keyser Middle School, 220 days

E. Placements in Extracurricular Vacancies as Previously Approved and Advertised

No recommendations were made for personnel item E.

F. Placements in Coaching Vacancies as Previously Approved and Advertised

No recommendations were made for personnel item F.

G. Placements – Substitute Aides, pending completion of all employment requirements including CPR and CPI trainings

No recommendations were made for personnel item G.

2. FINANCE/BUDGET:**A. Approve Invoices for February 2019, in the Amount of \$995,364.46, for Checks 130367 – 130789**

With the recommendation of the Superintendent, the motion of Mr. Denne and second of Mr. Puffinburger passed unanimously

to approve invoices for February 2019, in the amount of \$995,364.46, for checks 13067 – 130789, as presented. (See attached.)

B. Approve Invoices Paid with the P-CARD for February 2019, in the Amount of \$159,206.46, ACH Payment – Checks 95-118 (check numbers for tracking purposes only)

With the recommendation of the Superintendent, the motion of Mr. Woy and second of Mr. Denne passed unanimously

to approve invoices paid with the P-Card for February 2019, in the amount of \$159,206.46, ACH Payment – Checks 95-118, as presented. (See attached.)

C. Approve Budget Revision Number EIGHT for Fiscal 2019 for Supplements in the Amount of \$955,399.00

With the recommendation of the Superintendent, the motion of Mr. Puffinburger and second of Ms. Baniak passed unanimously

to approve budget revision number 8 (eight) for fiscal 2019 for supplements in the amount of \$955,399.00, as presented. (See attached.)

D. Mineral County DECA Funding Request for International Competition and Career Development Conference

With the recommendation of the Superintendent, the motion of Ms. Baniak and second of Mr. Denne passed unanimously

to approve the Mineral County DECA funding request in the amount of an estimated \$1900.00 per student for international competition and career development conference.

E. Award Bid for Fort Ashby Primary School Flooring Project

With the recommendation of the Superintendent, the motion of Ms. Baniak and second of Mr. Puffinburger passed unanimously

to approve the bid from Home Towne Floors & Interiors, LLC in the amount of \$16,641.01 for the Fort Ashby Primary School flooring project. Funding Source: Permanent Improvement Fund

3. MISCELLANEOUS:

A. Educational Leave Request

With the recommendation of the Superintendent, the motion of Mr. Denne and second of Mr. Puffinburger passed unanimously

to approve an educational leave request, as presented.

B. 2018-2019 School Calendar Revision

With the recommendation of the Superintendent, the motion of Mr. Denne and second of Mr. Woy passed unanimously

to approve the following revision to SY18-19 in order to make up lost instructional time due to a work stoppage closing:

- April 23 from Outside School Environment (OS) to Instructional Day

C. Approval of Mineral County PreK Head Start Policy Council Minutes and Financial Reports

With the recommendation of the Superintendent, the motion of Mr. Puffinburger and second of Ms. Baniak passed unanimously

to approve the Mineral County PreK Head Start Policy Council minutes and financial reports from the January 28, 2019, meeting, as presented.

CONSENT AGENDA

With the recommendation of the Superintendent, the motion of Ms. Baniak and second of Mr. Denne to approve the following matters on the consent agenda, was amended by the motion of Mr. Puffinburger and second of Mr. Woy, and passed unanimously

to approve the following matters on the Consent Agenda with the exception of Program Planning item B2 – *Request for Attendance/Participation in Meeting and/or Conferences* (which was removed and will be presented on a future meeting for further consideration), as presented:

1. PROGRAM PLANNING:

A. Instructional Materials Adoption for Pre-K/Head Start Programs (See attached.)

B. Request for Attendance/Participation in Meeting and/or Conferences

1. T^3 International Conference, Baltimore, MD, March 7-10, 2019
 - a. Susan Hausrath (Funding: Step 7-Professional Development)

2. PERSONNEL:

A. Extracurricular Assignment Agreement

1. Tommy Nester, 2018-19 KMS WV History Bowl Team Sponsor

B. Student Chaperone

1. Jaclyn Warrick, All State Music Conference, Charleston, WV, March 6-9, 2019

C. Placements – Substitute Custodians, effective pending completion of employment requirements

1. Joseph N. Alkire, Jr.
2. Randolph Likens
3. Dean Miller
4. Misti Roderick

D. Placement – Extracurricular Coaching, effective pending completion of employment requirements

1. Colton Jones, Softball Auxiliary Coach, Keyser High School

E. Request to Post a Position

1. After School Tutoring Teachers, Frankfort Intermediate School (Funding Source: Literacy Grant)

F. Removal of Name – Substitute Teacher

1. Daniel Clements, voluntary removal of name, effective February 22, 2019

G. Contracted Service

1. Maria Bechdel, Licensed Professional Counselor for Mental/Behavioral Health Therapy, \$75 per hour, not to exceed \$1,200 for the 2018-2019 school year (Funding Source: Grant Results Driven Priorities)

H. Volunteers

1. Burlington Primary School
 - a. Frances Aronhalt
2. Fort Ashby Primary School
 - a. Faye Collins
 - b. Clarissa Poole
3. Fountain Primary School
 - a. Pam Riley
 - b. Terry Twigg
4. Frankfort High School
 - a. Richard Kelleher, non-coaching Baseball
 - b. Laure Kenney, non-coaching Softball
 - c. Eric Lord, non-coaching Track
5. Frankfort Middle School
 - a. Angela West
6. Keyser High School
 - a. Lucas Carr, non-coaching Girls' Baseball
 - b. Steven Kinnie, Scorekeeper
 - c. Jacob Stanislawczyk, non-coaching Tennis
 - d. Joel Whitlock, non-coaching Tennis
 - e. Kayla Williamson, non-coaching Track

7. New Creek Primary School
 - a. Kevin Didawick
 - b. Cesily Dolly
 - c. LeRoy Dolly
 - d. Ian Heare
 - e. Jessica Heare
 - f. Sarah Miller
 - g. Garrett Root
 - h. Lauren Root
 - i. Allison Stanislawczyk
 - j. Jeffrey Stanislawczyk

3. **MISCELLANEOUS:**

A. Leave of Absence Requests*

1. Jessica Biser-Foster, Keyser High School, effective February 18 – March 15, 2019
2. Jenise Grabenstein, Frankfort Middle School, effective March 22 – May 16, 2019
3. Patricia Harvey, New Creek Primary School, effective March 5, 2019 – end of 18-19 employment term
4. Julie McBee, Frankfort Middle School, effective February 21 – March 1, 2019
5. Bobbie McIntyre, Keyser Middle School, effective May 1, 2019 – end of 18-19 employment term
6. Adrienne Minard, Keyser Primary School, effective March 18 – April 5, 2019
7. Haley Pyles, Wiley Ford Primary School, effective February 19, 2019 – end of 18-19 employment term
8. Kathryn Taylor, New Creek Primary School, effective February 25, 2019 – end of 18-19 employment term

B. Leave of Absence Update/Extension to Existing Request*

1. Julie Cary, Keyser Primary School, extended to March 28, 2019

**Pending eligibility and receipt of certification, if applicable*

DISCUSSION:

1. **PERSONNEL:**

A. **Superintendent Evaluation/Contract**

The motion of Mrs. Courier and second of Ms. Baniak passed unanimously **to enter into Executive Session at 6:53 p.m., pursuant to WV Code §6-9A-4(2A) to discuss the Superintendent's evaluation/contract.**

The Board returned to open session at 9:18 p.m.

Date and Time of Next Meeting: March 14, 2019, 8:00 A.M. (Special Meeting for Finance and Board Tour)

ADJOURNMENT.

The President adjourned the meeting at 9:21 p.m.

03-19-2019
DATE APPROVED

PRESIDENT

SECRETARY