

**SPECIAL MEETING #21**

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The Mineral County Board of Education met in special session at 8:00 a.m., Thursday, March 14, 2019, beginning in the Administrative Office at 36 Baker Place, Keyser, WV, for the purpose of finance/budget action and for touring of facilities, with the following in attendance:

Board Members: Lara L. Courrier, President (06-30-2022)  
 Mary J. Baniak, Vice-President (06-30-2022)  
 Thomas C. Denne (06-30-2020)  
 Terry G. Puffinburger (06-30-2022)  
 Robert E. Woy (06-30-2020)

Administration: Shawn L. Dilly, Superintendent  
 Dwight Williams, Assistant Superintendent  
 Rhonda Martin, CSBO/Treasurer  
 Susan Grady, Director of Human Resources  
 Denise Bruno, Executive Secretary  
 Kenneth Baker, Director of Support Services  
 James Daniels, Assistant Director of Support Services – Maintenance  
 Denise Bruno, Executive Secretary

Other: Patricia Twigg, Dawn Burke, Paula Athey

**Pledge of Allegiance** – led by Mr. Dilly

**APPROVAL OF THE AGENDA**

The motion of Ms. Baniak and second of Mr. Puffinburger passed unanimously **to approve the agenda as presented.**

**ACTION AGENDA**

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**OTHER ACTION**

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**1. FINANCE/BUDGET:****A. Approval of Lease Purchase Agreement with Bank of America**

With the recommendation of the Superintendent, the motion of Ms. Baniak and second of Mr. Denne passed unanimously **to approve the lease purchase agreement with Bank of America, as presented.** (See attached.)

**B. Approval of Agreement with CMTA, Inc.**

With the recommendation of the Superintendent, the motion of Mr. Denne and second of Mr. Puffinburger passed unanimously **to approve the agreement with CMTA, Inc. for the guaranteed energy savings project, as presented.**

The meeting recessed at 8:46 a.m. to reconvene at Fountain Primary School.

**TOUR OF FACILITIES:**

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**1. FOUNTAIN PRIMARY SCHOOL**

The meeting reconvened at 9:32 a.m.

Patricia Twigg, Principal, led a tour of the facility.

The meeting recessed at 9:58 a.m. to reconvene at Fort Ashby Primary School.

**2. FORT ASHBY PRIMARY SCHOOL**

The meeting reconvened at 10:16 a.m.

The Board toured the facility guided by Dawn Burke, Principal.

The meeting recessed at 10:59 a.m. to reconvene at Wiley Ford Primary School.

**3. WILEY FORD PRIMARY SCHOOL**

The meeting reconvened at 11:19 a.m.

Paula Athey, Principal, led a tour of the facility.

**ADJOURNMENT.**

The President adjourned the meeting at 12:06 p.m.

04-02-2019  
DATE APPROVED

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PRESIDENT

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SECRETARY