

**REGULAR MEETING #2**

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The Mineral County Board of Education met in regular session at 6:00 p.m., Tuesday, July 18, 2017, in the Administrative Office at One Baker Place, Keyser, WV, with the following in attendance:

Board Members: Kevin D. Watson, President (06-30-2018)  
Lara L. Courier, Vice-President (06-30-2018)  
Thomas C. Denne (06-30-2020)  
William B. Ludwick II (06-30-2018)  
Robert E. Woy (06-30-2020)

Administration: Shawn L. Dilly, Superintendent  
Dwight Williams, Assistant Superintendent  
Kenneth Baker, Director of Support Services  
Susan Grady, Director of Human Resources  
Susan Ray, Director of Curriculum and Instruction – Elementary  
Denise Bruno, Executive Secretary

Other: Roy Boyle, James Nagy, Nathan Fisher, Susan Wolford, Robin McDowell, Liz Beavers

**Pledge of Allegiance** – led by Roy Boyle

**APPROVAL OF THE AGENDA**

The motion of Mrs. Courier and second of Mr. Ludwick passed unanimously to approve the agenda as presented.

**COMMUNICATION – Superintendent/Board**

**A. Superintendent’s Update:**

The Superintendent reported 17 had attended the SREB’s High Schools That Work/Making Middle Schools Work conference held last week, adding that it was a “great conference.”

**B. Board Comments:**

Mr. Denne thanked Mineral Daily News Tribune for their article on the Attendance Report made by Mrs. Fisher at the last meeting.

**PUBLIC COMMENTS**

**A. Agenda Items** – none

**B. Non-Agenda Items** – none

**APPROVAL OF MINUTES**

The motion of Mr. Ludwick and second of Mr. Woy passed unanimously to approve the minutes of the regular meeting held on July 10, 2017, as presented.

**ELECTION OF OFFICERS:**

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Due to the resignation of Kevin D. Watson from the role of Board President effective August 1, 2017, the following election were held:

**A. Election/Oath of President – Mineral County Board of Education (August 1, 2017 – June 30, 2018)**

The nomination by Mr. Watson of Robert Woy to serve as president August 1, 2017 – June 30, 2018, passed unanimously.

Mrs. Bruno administered the Oath of Office to Robert Woy as President of the Mineral County Board of Education who will serve (August 1, 2017 – June 30, 2018).

**DISCUSSION**

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**1. PROGRAM PLANNING:**

**A. Policy Updates – V9N2**

An overview of policy revisions was reviewed and distributed to Board members.

**EXECUTIVE SESSION:**

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The motion of Mrs. Courier and second of Mr. Denne passed unanimously to enter Executive Session at 6:14 p.m., pursuant to WV Code §6-9A-4(2A), to consider personnel matters.

The Board returned to open session at 6:40 p.m.

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**ACTION AGENDA**

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**OTHER ACTION**

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**1. PERSONNEL:****A. Placement/Transfer – Administrative Personnel**

With the recommendation of the Superintendent, the motion of Mr. Woy and second of Mr. Watson **failed 2-3** (Yes – Mr. Watson, Mr. Ludwick; No – Mrs. Courier, Mr. Denne, Mr. Woy) to approve the following administrative placement:

1. Dennis Albright, Principal, Keyser Middle School, 235 days

**B. Placements/Transfers – Professional Personnel**

No recommendations were made for personnel items B1 – B2.

1. Grade 1/2 Split, Fort Ashby Primary School
2. Special Education Teacher, Frankfort Middle School

With the recommendation of the Superintendent, the motion of Mr. Denne and second of Mrs. Courier passed unanimously

**to approve the following professional personnel placements, as presented:**

3. Richard Bryan Kelleher, **placement**, Teacher, Mathematics, Frankfort High School, effective August 21, 2017, on an out-of-field authorization for Mathematics 5 - Adult
4. Eric Dodson, **placement**, Teacher, Mathematics and Social Studies, Frankfort High School, effective August 21, 2017, on an out-of-field authorization for Mathematics 5 – Adult

No recommendations were made for personnel items B5 – B6.

5. Education Specialist/Mental Health/Disabilities Transition/Preschool Special Needs Teacher, Keyser Primary School
6. Teacher, Special Education, Keyser Primary School

With the recommendation of the Superintendent, the motion of Mr. Denne and second of Mrs. Courier passed unanimously

**to approve the following professional personnel placements, as presented:**

7. Teresa Norris, **placement**, Teacher, Science, Keyser Middle School, effective August 21, 2017 – **Advertise School Instructional Specialist, half-day, Frankfort Intermediate School, previous placement for Ms. Norris for the 2017-2018 school year**

No recommendations were made for personnel items B8 – B10.

8. Teacher, Science, Keyser Middle School
9. School Counselor, Keyser Middle School, 210 days
10. Itinerant Speech Pathologist/Speech Assistant, Student Services

**C. Placements/Transfers – Service Personnel**

With the recommendation of the Superintendent, the motion of – and second of – passed unanimously

**to approve the following service personnel transfers (C1-C2), as presented:**

1. Anita Whetzel, **transfer from**, Custodian III, Keyser Middle School, Student Services, Alternative Education Program, 261 days, **to** Custodian II, Keyser High School, 220 days, extended contract days determined in collaboration with the school principal and Director of Support Services  
**-Advertise Position, 235 days**
2. Mary Carter, **transfer from** Custodian II, Frankfort Middle School, 235 days, **to** Custodian II, Keyser High School, 220 days, extended contract days determined in collaboration with the school principal and Director of Support Services  
**-Advertise Position**

No recommendations were made for personnel items C3 – C4.

3. Mechanic, Bus Garage/Maintenance, 235 days
4. Mechanic, Bus Garage/Maintenance, 235 days

**D. Placements in Extracurricular Vacancies as Previously Approved and Advertised, effective with the 2017-2018 employment term**

No recommendations.

**E. Placements in Coaching Vacancies as Previously Approved and Advertised, effective season of sport and pending completion of employment requirements**

With the recommendation of the Superintendent, the motion of Mrs. Courier and Mr. Denne passed unanimously

**to approve the following coaching placement, effective season of sport and pending completion of employment requirements, as presented:**

1. Rebecca Carter, Cheer Assistant Coach, Frankfort High School

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**CONSENT AGENDA**

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With the recommendation of the Superintendent, the motion of Mrs. Courier and second of Mr. Ludwick passed unanimously

**to approve the following matters on the Consent Agenda, as presented:**

**1. PERSONNEL:**

A. Placements – Substitute Teachers, effective with the 2017-2018 school year and pending completion of all employment requirements

1. Justin Buchina
2. Eric Dodson

B. Resignations – Professional Personnel

1. Roy Boyle, Teacher, Science, Keyser Middle School, effective June 29, 2017  
**-This position was advertised July 11 – 17, 2017**
2. Stacy Mielecki, Teacher, Special Education, Frankfort Middle School, effective July 7, 2017  
**-This position was advertised July 11 – 17, 2017**
2. Samantha Twigg, Teacher, Grade 1/2 Split, Fort Ashby Primary School, effective July 5, 2017  
**-This position was advertised July 11 – 17, 2017**

C. Resignations – Extracurricular Coaching

1. Jonathan Stewart, Football Auxiliary Coach and Wrestling Auxiliary Coach, effective July 6, 2017  
**-These positions were advertised July 11 – 17, 2017**

D. Request to Change Position Status

1. Change and advertise the Itinerant Speech Pathologist position to two Itinerant Speech Pathologists – half-day positions

E. Volunteers

1. Keyser Primary School
  - a. Rhonda Cannon
2. New Creek Primary School
  - a. Marty Evans
  - b. Dean Keller
  - c. Mary Keller
  - d. Cynthia Piraino

**STUDENT DISCIPLINARY ACTION:**

**A. Review of Student Disciplinary Case #17-02**

With the recommendation of the Superintendent, the motion of Mrs. Courier and second of Mr. Denne passed unanimously  
**to approve the continuation of the status of the student in Student Disciplinary Case #17-02.**

**OTHER ACTION: (continued)**

**1. PERSONNEL:**

**F. Personnel Hearing**

The motion of Mrs. Courier and second of Mr. Denne passed unanimously  
**to enter executive session at 6:51 p.m. pursuant to WV Code §6-9A-4(2B) to conduct a personnel hearing.**

The Board returned to open session at 7:56 p.m.

**G. Disciplinary Action – Administrative Personnel**

With the recommendation of the Superintendent, the motion of Mrs. Courier and second of Mr. Woy passed unanimously  
**to approve the termination of Nathan Fisher for professional incompetence.**

Date and Time of Next Meeting: August 1, 2017, 6:00 p.m.

**ADJOURNMENT.**

The President adjourned the meeting at 7:57 p.m.

08-01-2017  
DATE APPROVED

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PRESIDENT

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SECRETARY