

SPECIAL MEETING #7

The Mineral County Board of Education met in special session at 6:30 p.m., Tuesday, September 25, 2018, in the Administrative Office at 36 Baker Place, Keyser, WV, with the following in attendance, for the purpose of personnel action, finance action and a student disciplinary hearing:

Board Members:	Lara L. Courier, President	(06-30-2022)
	Mary J. Baniak, Vice-President	(06-30-2022)
	Thomas C. Denne	(06-30-2020)
	Terry G. Puffinburger	(06-30-2022)
	Robert E. Woy	(06-30-2020)

Administration:	Shawn L. Dilly, Superintendent
	Dwight Williams, Assistant Superintendent
	Rhonda Martin, CSBO/Treasurer
	Susan Grady, Director of Human Resources
	Denise Bruno, Executive Secretary

Other: Mona Ridder, Julie McBee, Liz Beavers

Pledge of Allegiance – led by Ms. Baniak

APPROVAL OF THE AGENDA

The motion of Ms. Baniak and second of Mr. Denne passed unanimously **to approve the agenda as presented.**

ACTION AGENDA

OTHER ACTION

1. PERSONNEL:

A. Placements/Transfers – Professional Personnel

With the recommendation of the Superintendent, the motion of Ms. Baniak and second of Mr. Puffinburger passed unanimously **to approve the following professional personnel placement, as presented:**

1. Charles Shockney, **placement**, Teacher, Resource/School Instructional Specialist, Elk Garden Primary School, effective October 8, 2018, 200 days (165 days for the 2018-2019 employment term), pending West Virginia Certification in Elementary Education or Multi-Subjects based on reciprocity with Maryland

No recommendations were made for personnel items A2 – A3.

2. Teacher, English/Language Arts, Frankfort Middle School
3. Teacher, Music, Keyser Middle School

B. Transfers – Service Personnel

With the recommendation of the Superintendent, the motion of Mr. Denne and second of Mr. Woy passed unanimously

to approve the following service personnel transfer, as presented:

1. Allen McCoy, **transfer from** School Bus Operator, Bus Garage/Transportation **to** School Bus Operator, Bus Garage/Transportation, serving students attending Fountain Primary and Keyser District students attending Keyser Primary, Keyser Middle and Keyser High Schools, covering but not limited to Cabin Run Road, Route 46 and Water Street, effective date to be determined – **Advertise Position**

With the recommendation of the Superintendent, the motion of Mr. Puffinburger and second of Mr. Woy passed unanimously

to approve the following service personnel transfer, as presented:

2. Karen Corwell, **transfer to** Cafeteria Manager, Long Term Substitute, Frankfort High School, effective September 27, 2018, for the duration of a leave of absence of a regular employee

With the recommendation of the Superintendent, the motion of Ms. Baniak and second of Mr. Puffinburger passed unanimously

to approve the following service personnel transfer, as presented:

3. Lana Kephart, **transfer from** Cook II, half-day, Keyser Middle School, **to** Cafeteria Manager, Keyser Primary School, effective date to be determined – **Advertise Position**

With the recommendation of the Superintendent, the motion of Mr. Puffinburger and second of Mr. Denne passed unanimously

to approve the following service personnel transfer, as presented:

4. Stephanie Corbin, **transfer from** Secretary II/Accountant II, Keyser Middle School, 220 days **to** Secretary II/Accountant II, New Creek Primary School, 210 days, effective date to be determined – **Advertise Position**

C. Placements in Extracurricular Vacancies as Previously Approved and Advertised

No recommendations were made for Personnel Item C.

D. Placements in Coaching Vacancies as Previously Approved and Advertised

No recommendations were made for personnel item D.

2. FINANCE/BUDGET:**A. Review and Approve Fiscal 2018 Annual Report**

Mrs. Martin reviewed the 2018 Annual Report.

With the recommendation of the Superintendent, the motion of Mr. Woy and second of Mr. Puffinburger passed unanimously

to approve the Fiscal 2018 Annual Financial Statement for submission to WVDE and publication, as presented. (See attached.)

CONSENT AGENDA

With the recommendation of the Superintendent, the motion of Ms. Baniak and second of Mr. Denne passed unanimously

to approve the following matters on the Consent Agenda, as presented:

1. PERSONNEL:**A. Approval of Specialized Health Procedures Agreement**

1. Melissa Jessen, Wiley Ford Primary School

B. Removal – Substitute Teacher

1. Diane Liller, voluntary removal of name, effective September 18, 2018

C. Resignation – Professional Personnel

1. Freda Veach, Professional Accountant, effective date to be determined – **Advertise Position**

D. Volunteers

1. Burlington Primary School
 - a. Carla Braithwaite
 - b. Jeff Braithwaite
 - c. Christine Clauze
 - d. William Clauze
 - e. Mary Ellifritz
 - f. Jonathan Kesner

- g. Kari Kesner
- h. Tiana Kimble
- i. Candice Metcalf
- j. Karen Middleton
- k. Sharon Montgomery
- l. Sandra Shobe
- m. Jordon Stickle
- n. Matthew Stickle
- o. Frank Upton

2. Elk Garden Primary School

- a. Christopher Ashby
- b. Donald Ashby
- c. Samantha Ashby
- d. Melissa Bobo
- e. Joyce Hipp
- f. Juliana Shillingburg
- g. Sherry Smith
- h. Kristian Turner

3. Fort Ashby Primary School

- a. Amber Atkins
- b. Ashlee Hoppert
- c. Shala Logsdon
- d. Kelly Mauzy
- e. Amy Reckley

4. Fountain Primary School

- a. Kimberly Mongold
- b. Ashley Warner

5. Frankfort High School

- a. Kylie Malone
- b. Kelly Mauzy

6. Frankfort Intermediate School

- a. Shannon Albright
- b. Kathy Hott
- c. Rachel Miller
- d. Ashley Mills
- e. Amy Rhodes

7. Frankfort Middle School

- a. Ashlee Hoppert

8. Keyser High School

- a. Carla Braithwaite
- b. Shayden Daugherty, non-coaching Wrestling
- c. Cari Healy
- d. Matt Healy
- e. Marsha Sargent
- f. Angela Smith, non-coaching Soccer
- g. Dan Biser
- h. Georgie Biser, non-coaching Volleyball, Track, Basketball

9. Keyser Middle School

- a. Cheri Alt
- b. Melissa Bobo
- c. Nicole Bruce
- d. Christine Clauze
- e. Mary Ellifritz
- f. Cary Healy
- g. Matt Healy
- h. Tina Hott
- i. Kathryn Kesner
- j. Marsha Sargent
- k. Ashley Virts
- l. Melissa Wyatt

10. Keyser Primary School

- a. Carol Baker
- b. Dan Biser
- c. Georgie Biser
- d. Shannon Broadwater
- e. Nicole Bruce
- f. Donna Burall
- g. Jennifer Cameron
- h. Kevin Clark
- i. Harry Coleman
- j. Corey Cook
- k. Geri Cook
- l. Shana Cook
- m. Lisa Davis
- n. Sheila DiUbaldo
- o. Derick Grapes
- p. John Haines Jr.

- q. John Haines Sr.
- r. Meredith Haines
- s. Sharon Haines
- t. Shannon Harvey
- u. Ryan Holloway
- v. Sade Key
- w. Carol King
- x. Jarold King
- y. Ena Logsdon
- z. Jay Mitchell
- aa. Travis Mongold
- bb. Tanya Myers
- cc. Mariah Perry
- dd. Vanessa Simmons
- ee. Eric Starkey
- ff. Debra Taylor
- gg. Lindsey Thomas
- hh. Scott Thomas
- ii. Natasha Woods

11. Mineral County Technical Center

- a. Tammy Lafollette
- b. Tony Lafollette
- c. Ryan Spencer

12. New Creek Primary School

- a. Paula Amann
- b. Stacey Huffman
- c. Meredith Idleman
- d. Diane Lemon
- e. Cierra Nelson
- f. Melissa Wyatt

13. Wiley Ford Primary School

- a. Reva Biser

STUDENT DISCIPLINARY HEARING:

A. Student Disciplinary Case #19-01

The motion of Mrs. Courier and second of Mr. Denne passed unanimously to enter into executive session at 7:27 p.m., pursuant to WV Code 6-9A-4(3) for the purpose of conducting a student disciplinary hearing.

The Board returned to open session at 8:23 p.m.

Date and Time of Next Meeting: October 2, 2018, 6:00 p.m.

ADJOURNMENT.

The President adjourned the meeting at 8:23 p.m.

10-02-2018
DATE APPROVED

PRESIDENT

SECRETARY