



**July 17, 2018**

**Meeting #2**

A regular meeting of the Board of Education of Mineral County will be held on Tuesday, July 17, 2018, at 6:00 p.m. in the Administrative Office at 36 Baker Place, Keyser, West Virginia.

This meeting is a meeting of the Board of Education in public for the purpose of conducting the County School System's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda item Public Comments.

## **A G E N D A**

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**1. PLEDGE OF ALLEGIANCE**

**2. CALL TO ORDER**

**3. ROLL CALL:**

Members

___ Courier, President	(06-30-2022)
___ Baniak, Vice-President	(06-30-2022)
___ Denne	(06-30-2020)
___ Puffinburger	(06-30-2022)
___ Woy	(06-30-2020)

**4. APPROVAL OF AGENDA**

**5. COMMUNICATIONS – Superintendent/Board:**

A. Superintendent's Update:

B. Presentations:

1. Aaron Hendrickson – Attendance Director, Annual Attendance Update
2. CMTA Energy Solutions

C. Board Comments:

**6. PUBLIC COMMENTS:**

A. Agenda Items:

B. Non-Agenda Items:

1. Connie Sutton, Director – Keyser-Mineral County Library

**7. APPROVAL OF MINUTES:**

A. Statutory/Regular Meeting      July 2, 2018      #1

**DISCUSSION:**

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**1. PROGRAM PLANNING:**

A. 2<sup>nd</sup> Reading of New Policy – Virtual School – ITEM

**ACTION AGENDA**

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**OTHER ACTION**

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**1. PERSONNEL:**

*NOTE: The Superintendent’s nominees to fill posted vacancies are subject to change upon withdrawal of a nominee after this agenda was prepared and prior to the board meeting. In such case, the name of any new nominee will be announced in public at the meeting, prior to the Board’s action to fill the vacancy.*

A. Placements/Transfers – Professional Personnel

1. (name may be provided at meeting), Teacher, Special Education, Frankfort District
2. (name may be provided at meeting), School Literacy Specialist, half-day, Frankfort Intermediate School
3. (name may be provided at meeting), Special Education Teacher, Frankfort Intermediate and Fort Ashby Primary Schools
4. (name may be provided at meeting), Teacher, Art, Keyser High School
5. (name may be provided at meeting), Teacher, Mathematics, Keyser Middle School
6. (name may be provided at meeting), Teacher, Business Education, Keyser Middle School
7. (name may be provided at meeting), Teacher, Special Education, half-day, Keyser Middle School
8. (name may be provided at meeting), Teacher, Special Education, Keyser Primary School

9. (name may be provided at meeting), Teacher, Options Pathway/Special Education, Mineral County Technical Center and Keyser Middle School
10. (name may be provided at meeting), Teacher, Special Education, Wiley Ford Primary School
11. (name may be provided at meeting), Itinerant Physical Therapist, Half-day, Countywide
12. (name may be provided at meeting), Itinerant Speech Pathologist/Speech Assistant, Countywide

B. Placements/Transfers – Professional Personnel, Long Term Substitute

1. (name may be provided at meeting), Teacher, Health/Physical Education, Long Term Substitute, effective for the 2018-2019 school year to cover an approved leave of absence

C. Placements/Transfers – Service Personnel

1. (name may be provided at meeting), Mechanic, Bus Garage, 235 days

D. Placements in Extracurricular Vacancies as Previously Approved and Advertised  
*(names may be provided at meeting)*

E. Placements in Coaching Vacancies as Previously Approved and Advertised  
*(names may be provided at meeting)*

F. Placements – Substitutes  
*(names may be provided at meeting)*

**2. FINANCE/BUDGET:**

- A. Funding Request for Student Travel to National Competition – MCTC – ITEM

**3. PROPERTY:**

- A. Approval of Energy Performance Contracting Services by CMTA Energy Solutions – ITEM

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**CONSENT AGENDA**

The Superintendent recommends approval of the following matters on the **Consent Agenda**:

**1. PERSONNEL:**

A. Student Chaperones

1. Carol Webb, State FFA Career Development Event, Morgantown, WV, September 12-13, 2018
2. Roger Walker, New York City, NY, April 24-26, 2019

B. Placements/Transfers – Professional Personnel, effective with the 2018-2019 employment term

1. John Wilson, **placement**, Criminal Justice Teacher, half-day, Mineral County Technical Center, effective pending West Virginia certification for Criminal Justice

Mr. Wilson is a resident of Rawlings, Maryland, and a graduate of Mountain State University (MA-2010). He is currently employed as a substitute teacher for Mineral County Schools.

2. Gregory Broadwater, **placement**, Teacher, Art, Burlington Primary, Fountain Primary, and New Creek Primary Schools

Mr. Broadwater is a resident of Swanton, Maryland, and a graduate of Frostburg State University (MA-2016). He was most recently employed as an Art Teacher for Preston County Schools.

C. Placements/Transfers – Service Personnel, effective with the 2018-2019 employment term

1. Lexi Berg, **placement**, Itinerant Classroom Aide/Early Childhood Classroom Assistant Teacher/Licensed Practical Nurse – Preschool Special Needs, Keyser Primary School

Ms. Berg is a resident of Burlington, West Virginia, and is currently employed at Piney Valley Nursing Home in Keyser, West Virginia.

2. Sara Keplinger, **transfer from**, Secretary II/Accountant II, Keyser High School, 220 days, **to** Secretary II/Accountant II, Keyser Middle School, 220 days, effective August 6, 2018  
**-Advertise Position**

D. Placements – Extracurricular Professional Personnel, effective with the 2018-2019 employment term

1. Lynn Smith, Team Leader – Related Arts, Keyser Middle School
2. Stacey McClintock, Team Leader – Making Middle Grades Work, Keyser Middle School

E. Placements – Extracurricular Coaching, effective with the 2018-2019 season of sport

1. Tyler Logsdon, Athletic Trainer, Keyser High School

F. Placements – Substitute Teachers, effective with the 2018-2019 employment term and pending completion of employment and certification requirements

1. Jill Blayney
2. Brandon Clark
3. George Grindle
4. Laurie Holler
5. Heather Katz
6. Paul Pacella
7. Elizabeth Simpson
8. Shannon Smith

- G. Placements – Substitute Service Personnel, effective with the 2018-2019 employment term and pending completion of employment requirements
1. Stacey Hanlin, Substitute Secretary/Accountant
  2. Kristen Braithwaite, Substitute Aide
  3. Julie Burns, Substitute Aide
  4. Holly Mele, Substitute Aide
  5. Kathy Ravenscroft, Substitute Aide
  6. Ashley Self, Substitute Aide
- H. Approval of Contracted Services, effective with the 2018-2019 employment term and pending completion of required documentation
1. Karen Hott, Hearing Impaired Instructor, \$100 per hour, portal to portal (Funding Source: IDEA School Age 43910, Special Education)
- I. Permission to Post a Position
1. Principal Mentor, Keyser High School
- J. Resignation – Professional Personnel
1. Jason Hartman, Options Pathway/Special Education Teacher, Mineral County Technical Center, Keyser Middle School, and Mineral County Alternative Program, effective July 1, 2018  
**-This position was advertised from July 3, 2018 through July 11, 2018**
- K. Effective Start Date – Professional Personnel
1. Cheryl Tillman, Itinerant School Nurse, Countywide, effective August 13, 2018, 210 days
- L. Volunteers
1. Frankfort High School
    - a. Tracey Taylor, non-coaching Cheerleading
    - b. Krista Walker
  2. Keyser High School
    - a. Danielle Cosenza
    - b. Steve Malcom, non-coaching Golf
    - c. Karen McRobie
    - d. Eric Mills, non-coaching Softball
  3. Keyser Middle School
    - a. Danielle Cosenza
    - b. Karen McRobie
    - c. Stacey Rhodes

4. Keyser Primary School
  - a. Laura Holland
  - b. Jennifer Parish-Lannon

Date and Time of Next Meeting: \_\_\_\_\_

**ADJOURNMENT.**