



**March 27, 2018**

**Meeting #22**

A special meeting of the Board of Education of Mineral County will be held on Tuesday, March 27, 2018, at **5:00 p.m.** in the Administrative Office at 36 Baker Place, Keyser, West Virginia, for the purpose of Local School Improvement Council presentations and to conduct the rescheduled March 20<sup>th</sup> meeting.

## **A G E N D A**

---

**1. PLEDGE OF ALLEGIANCE**

**2. CALL TO ORDER**

**3. ROLL CALL:**

Members

_____	Woy, President	(06-30-2020)
_____	Courrier, Vice-President	(06-30-2018)
_____	Denne	(06-30-2020)
_____	Ludwick	(06-30-2018)
_____	Baniak	(06-30-2018)

**4. APPROVAL OF AGENDA**

**5. LOCAL SCHOOL IMPROVEMENT COUNCIL PRESENTATIONS:**

- A. Fort Ashby Primary School (5:00 p.m.)
- B. Frankfort Intermediate School (5:15 p.m.)
- C. Wiley Ford Primary School (5:30 p.m.)
- D. Frankfort Middle School (5:45 p.m.)
- E. Frankfort High School (6:00 p.m.)

**6. COMMUNICATIONS – Superintendent/Board:**

- A. Superintendent's Update:

B. Presentation:

- 1. School Instructional Specialists – Barbara Kesner

C. Board Comments:

7. **PUBLIC COMMENTS:**

A. Agenda Items:

B. Non-Agenda Items:

8. **APPROVAL OF MINUTES:**

- A. Regular Meeting            March 6, 2018            #20

**PUBLIC HEARING:**

---

A public hearing will be held on 2018-2019 School Calendar options – **ITEM**

---

**ACTION    AGENDA**

---

**OTHER ACTION**

---

1. **PERSONNEL:**

*NOTE: The Superintendent’s nominees to fill posted vacancies are subject to change upon withdrawal of a nominee after this agenda was prepared and prior to the board meeting. In such case, the name of any new nominee will be announced in public at the meeting, prior to the Board’s action to fill the vacancy.*

A. Retirements – Professional Personnel – **ITEM**

B. Placement/Transfer – Administrative Personnel

- 1. Randolph West, Assistant Principal, Keyser Primary School, 225 days (actual days for the 2017-2018 to be determined), effective date to be arranged

C. Placements/Transfers – Professional Personnel

- 1. (name may be provided at meeting), Teacher, Grade 4/Resource, Elk Garden Primary School
- 2. (name may be provided at meeting), Teacher, Special Education, Fountain Primary School

D. Placements/Transfers – Service Personnel

1. Harold Moreland, **placement**, Custodian, Split Shift, Long Term Substitute, Elk Garden Primary School, effective March 29, 2018, for the duration of a leave of absence of a regular employee
2. James Ray, **placement**, Custodian, Split Shift, Long Term Substitute, New Creek Primary School, effective March 29, 2018, for the duration of a leave of absence of a regular employee
3. William Raynor, **transfer from**, Frankfort Intermediate School, **to**, Custodian III, Split Shift, Wiley Ford Primary School, 235 days, effective March 29, 2018

E. Placements in Extracurricular Vacancies as Previously Approved and Advertised  
(names may be provided at meeting)

F. Placements in Coaching Vacancies as Previously Approved and Advertised

1. Clinton Larrick, Baseball Auxiliary Coach, Frankfort High School, effective March 29, 2018

2. **FINANCE/BUDGET:**

- A. \*Approve the Fiscal 2019 Schedule of Proposed Levy Rates for Publication, Submission to the State Auditor and the State Department of Education – ITEM
- B. Approve Budget Revision Number 7 for Fiscal 2018 in the Amount of \$296,827.00 – ITEM
- C. Approve Payment for Repairs to Steam Lines at Elk Garden Primary School – ITEM  
Funding: Permanent Improvement Fund
- D. Approve Contract with Pomeroy

The Superintendent recommends approval of a contract with Pomeroy for C2 internal connections under E-rate funding, effective July 1, 2018 (Funding: Step 7B)

**\*This portion of the meeting stands recessed until the 3<sup>rd</sup> Tuesday in April.**

3. **MISCELLANEOUS:**

A. 2017-2018 School Calendar Revisions

- March 30 **from** Outside School Environment Day **to** Curriculum Development Day
- April 2 **from** Outside School Environment Day **to** Curriculum Development Day
- June 6 **from** Professional Learning Communities Day **to** Instructional Day
- June 7 **from** Curriculum Development Day **to** Instructional Day
- June 8 **from** Preparation for Closing Schools Day **to** Instructional Day
- June 11 **from** Outside School Environment Day **to** Instructional Day
- June 12 **from** Outside School Environment Day **to** Instructional Day (1/2 day and last day for Students)
- June 13, 14, 15 **from** O Days to CD Days
- June 18 **from** Outside School Environment Day **to** Preparation for Closing Day (Last day for teachers.)

---

**CONSENT AGENDA**

---

The Superintendent recommends approval of the following matters on the **Consent Agenda**:

**1. PROGRAM PLANNING:****A. Approval of Agreement**

1. West Virginia University for placement of pre-service and/or student teachers for the 2018-2019 school year

**2. PERSONNEL:**

*NOTE: The Superintendent's nominees to fill posted vacancies are subject to change upon withdrawal of a nominee after this agenda was prepared and prior to the board meeting. In such case, the name of any new nominee will be announced in public at the meeting, prior to the Board's action to fill the vacancy.*

**A. Student Chaperones**

1. Jill Blacka, Grand Strand Softball Tournament, Myrtle Beach, SC, April 2-6, 2018
2. Tracy Lord, Young Writers Conference, Charleston, WV, May 10-11, 2018

**B. Placement – Substitute Service Personnel**

1. Brian Root Jr., Substitute School Bus Operator, Bus Garage, effective pending test results and completion of all employment requirements.

**C. Resignations – Extracurricular Professional Personnel – **Hold Advertisements****

1. Kathryn Delaney, County Curriculum Chairperson, Librarians, effective May 31, 2018
2. Cary Kyle, TASC Administrator, County, effective at the end of the 2017-2018 employment term
3. Steven Shore, Department Head, Science, Frankfort High School, effective at the end of the 2017-2018 employment term

**D. Resignations – Extracurricular Coaching – **Hold Advertisements****

1. Steven Delaney, Golf Head Coach, Keyser High School, effective March 9, 2018
2. Cary Kyle, Wrestling Auxiliary Coach, Keyser High School, effective at the end of the 2017-2018 employment term

**E. Removal – Substitutes**

1. Valerie Chaney, voluntary removal of name, effective March 7, 2018
2. Emily Crane, failure to sign contract, effective March 9, 2018
3. Laura Wilson, failure to sign contract, effective March 13, 2018

F. Request to Post Positions

1. Parent Coordinator, Fountain Primary School, for the remainder of the 2017-2018 employment term (Funding Source: Title I)
2. After School Tutoring Teacher, Fountain Primary School (Funding Source: Title I)
3. Substitute Nurses (Funding Source: County)

G. Volunteers

1. Burlington Primary School
  - a. Linda Anderson
  - b. Crystal Ayers
  - c. Matthew Baker
  - d. Serena Baker
  - e. Tarah Dickens
  - f. Jennifer McGreevy
  - g. Lance McGreevy
  - h. Jodi Secrist
2. Frankfort Middle School
  - a. Stacey Dennison
  - b. Douglas Dyson
  - c. Julie Hill
3. Keyser High School
  - a. Steve Criser, non-coaching Tennis
  - b. Colleen Holmes, non-coaching Tennis
  - c. Jason Holmes, non-coaching Tennis
  - d. Jodi Pryor
  - e. Marquise Taylor, non-coaching Archery Club
4. Keyser Middle School
  - a. Anthony Rogers
5. Mineral County Technical Center
  - a. Carl Rexrode
6. New Creek Primary School
  - a. Jason Hott
  - b. Maranda Hott
  - c. Mary-Kate Kasmier

**3. MISCELLANEOUS:**

B. Leave of Absence Requests\* – ITEM

1. Ronald Hines, Bus Operator, effective February 16, 2018 – end of 17-18 employment term
2. Jacqueline Myers, Teacher, effective March 30 – May 10, 2018
3. Marsha Phillips, Teacher, effective April 16 – June 6, 2018
4. Amy Riggleman, Cook, effective February 28 – April 13, 2018

*\*Pending receipt of certification, if applicable*

**STUDENT DISCIPLINARY HEARING:**

---

A. Student Disciplinary Case #18-12

Date and Time of Next Meeting: \_\_\_\_\_

**ADJOURNMENT.**