



August 22, 2017

Meeting #5

A special meeting of the Board of Education of Mineral County will be held on Tuesday, August 22, 2017, at 6:00 p.m. in the Administrative Office at One Baker Place, Keyser, West Virginia, for the purpose of personnel action.

## AGENDA

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1. PLEDGE OF ALLEGIANCE

2. CALL TO ORDER

3. ROLL CALL:

Members

_____	Woy, President	(06-30-2020)
_____	Courrier, Vice-President	(06-30-2018)
_____	Denne	(06-30-2020)
_____	Ludwick	(06-30-2018)
_____	Watson	(06-30-2018)

4. APPROVAL OF AGENDA

## ACTION AGENDA

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OTHER ACTION:

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1. PERSONNEL:

*NOTE: The Superintendent's nominees to fill posted vacancies are subject to change upon withdrawal of a nominee after this agenda was prepared and prior to the board meeting. In such case, the name of any new nominee will be announced in public at the meeting, prior to the Board's action to fill the vacancy.*

A. Retirement – Service Personnel

1. Cynthia Ravenscroft, Itinerant Classroom Aide/Paraprofessional, Special Education, Keyser High School  
**-Advertise Position**

The Superintendent wishes to thank Ms. Ravenscroft for her 19+ years of service to Mineral County Schools

B. Placements/Transfers – Administrative Personnel

1. \_\_\_\_\_ *(name may be provided at meeting)*, Assistant Director of Support Services – Transportation and Warehouse/Inventory Supervisor, 261 days

C. Placements/Transfers – Professional Personnel

1. (name may be provided at meeting), Teacher, Special Education, Keyser Middle School
2. (name may be provided at meeting), Teacher, Science, Keyser Middle School
3. (name may be provided at meeting), Reading Literacy Specialist, Keyser Primary School
4. (name may be provided at meeting), Teacher, Grade One, New Creek Primary School

D. Placements in Extracurricular Vacancies as Previously Approved and Advertised

*(names may be provided at meeting)*

E. Placements in Coaching Vacancies as Previously Approved and Advertised, effective pending completion of all employment requirements

1. Pam Brinkman, Volleyball Auxiliary Coach, Keyser High School

F. Placements – Substitute Teachers as Previously Approved and Advertised, pending completion of all employment requirements

*(names may be provided at meeting)*

G. Volunteers

1. Keyser High School
  - a. Thomas Denne
2. Keyser Middle School
  - a. Thomas Denne
3. Keyser Primary School
  - a. Thomas Denne
  - b. Jessica Gould
  - c. Troy Ravenscroft
  - d. Rob Woy
  - e. Tabby Woy
4. Mineral County Alternative Program
  - a. Rob Woy
  - b. Tabby Woy

**CONSENT AGENDA:**

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The Superintendent recommends approval of the following matters on the **Consent Agenda**:

**1. PERSONNEL:**

*NOTE: The Superintendent's nominees to fill posted vacancies are subject to change upon withdrawal of a nominee after this agenda was prepared and prior to the board meeting. In such case, the name of any new nominee will be announced in public at the meeting, prior to the Board's action to fill the vacancy.*

**A. Placements/Transfers – Professional Personnel**

1. Jessica LeMasters, **transfer from** Teacher, Grade 3/4 Split, Frankfort Intermediate School **to** School Instructional Specialist, half-day, Frankfort Intermediate School, effective August 21, 2017  
**-This position was advertised August 17 through August 24, 2017**
2. Laura Pritts, **placement**, Itinerant Speech Pathologist, half-day, Student Services, effective August 24, 2017, 200 days (197 days for the 2017-2018 employment term), pending WVDE certification for Speech Pathologist

Ms. Pritts is a resident of Keyser, West Virginia, and a graduate of West Virginia University (MS – 2007). She was most recently employed as a Speech Language Pathologist, PRN, at Piney Valley in Keyser, West Virginia

**B. Placements – Extracurricular Professional, effective with the 2017-2018 employment term**

1. Scott Hott, Team Leader, Science, Keyser Middle School
2. Debra Long, Mentor Teacher Schoolwide, Frankfort Intermediate School
3. Patricia Twigg, Mentor Principal for Edward Holler, Keyser Middle School

**C. Placements – Substitute Teachers**

1. Rebecca Gomez, effective pending completion of all employment requirements

**D. Placement – Game Workers, Keyser High School, effective for the 2017-2018 school year**

1. Haylea Wilson
2. Jacob Miller
3. Tre Clay
4. Emma Simpson
5. Phillip Biser
6. Jacob Biser

**E. Resignation**

1. April Shapiro, LPN Instructor, Mineral County Technical Center, effective August 31, 2017  
**-This position was advertised August 17 – 24, 2017**

**F. Remove Name from Substitute Service Personnel List**

1. Kent Spencer, Substitute School Bus Operator, effective August 14, 2017

G. Request to Post Positions

1. After School Detention Teachers, 2 positions, Mineral County Technical Center; Funding Source: County

H. Volunteers

## 1. Burlington Primary School

- a. Sheree Snyder
- b. Kaitlyn Gasparro
- c. Jeremy Riggleman
- d. Jessica Riggleman
- e. Jeffrey Jones
- f. Jennifer Jones
- g. Pamela Humbertson

## 2. Fort Ashby Primary School

- a. Nancy Umstead
- b. Amy Weaver

## 3. Fountain Primary School

- a. Ginny Newlin
- b. Joyce Heavener
- c. Krisinda Heavener
- d. Geoff Newlin
- e. Ashlee Newlin
- f. Stacey Rhodes

## 4. Frankfort High School

- a. Renee Hipkiss, Band
- b. Kristal Weaver, Booster Club
- c. Tyler Bordick, non-coach Football

## 5. Frankfort Intermediate School

- a. Erica Miller
- b. Amy Weaver
- c. Jamie Ketterman

## 6. Keyser High School

- a. Barbara Henderson, non-coach Boys' Cross Country
- b. Camryn Barrick, non-coach Volleyball, Football
- c. Tara Keller, non-coach Cross Country
- d. Bonnie Roy
- e. Peggy Warnick, non-coach Cross Country

- f. Constance Kesecker
- g. Krisinda Heavener
- h. Teresa Kenney

7. Keyser Middle School

- a. Mendy Broadwater
- b. Sherri Pancake
- c. Robert Shears
- d. Teresa Shears
- e. Amber Matlick
- f. Eric Guy
- g. Melissa Guy
- h. Ellen Hershman
- i. Karen McRobie
- j. Julie Westfall
- k. Jason Detrick
- l. Melissa Detrick
- m. Grace Terrell
- n. Nicole Bruce
- o. Christen Smith
- p. Jeffrey Jones
- q. Jennifer Jones
- r. Kristi Long
- s. Tara Keller

8. Keyser Primary School

- a. Bonnie Roy
- b. Paul Holloway
- c. Ryan Holloway
- d. Joseph Maybury
- e. Sarah Maybury
- f. Jennifer Cole
- g. Sarah Burke
- h. Kim Bruce
- i. Ralph Bruce
- j. Nicole Bruce

9. New Creek Primary School

- a. Tammy Suffern
- b. Joshua Leatherman
- c. Robin Leatherman
- d. Robert Shears
- e. Teresa Shears
- f. Amanda Richardson
- g. Ashley Nester
- h. Dean Richardson

Date and Time of Next Meeting: \_\_\_\_\_

**ADJOURNMENT.**