



MINERAL COUNTY SCHOOLS

36 BAKER PLACE, KEYSER, WEST VIRGINIA 26726

Phone: 304-788-4200 / Fax: 304-788-4204

December 19, 2017

Meeting #14

A Regular meeting of the Board of Education of Mineral County will be held on Tuesday, December 19, 2017, at 6:00 p.m. in the Administrative Office at 36 Baker Place, Keyser, West Virginia.

This meeting is a meeting of the Board of Education in public for the purpose of conducting the County School System's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda item Public Comments.

AGENDA

1. PLEDGE OF ALLEGIANCE

2. CALL TO ORDER

3. ROLL CALL:

Members

_____ Woy, President	(06-30-2020)
_____ Courier, Vice-President	(06-30-2018)
_____ Denne	(06-30-2020)
_____ Ludwick	(06-30-2018)
_____ Watson	(06-30-2018)

4. APPROVAL OF AGENDA

5. COMMUNICATIONS – Superintendent/Board:

A. Superintendent's Update:

B. Board Comments:

6. PUBLIC COMMENTS:

A. Agenda Items

B. Non-Agenda Items

7. APPROVAL OF MINUTES:

- A. Regular Meeting December 5, 2017 #13

DISCUSSION:

1. PROGRAM PLANNING

- A. Administrative Guideline 7510 – Use of County Facilities – ITEM

ACTION AGENDA

OTHER ACTION:

1. PROGRAM PLANNING:

- A. Approval of Policy Revision – ITEM

1. Policy 3131 – Reduction in Force – Classroom Teachers and Other Professional Personnel

2. PERSONNEL:

NOTE: The Superintendent's nominees to fill posted vacancies are subject to change upon withdrawal of a nominee after this agenda was prepared and prior to the board meeting. In such case, the name of any new nominee will be announced in public at the meeting, prior to the Board's action to fill the vacancy.

- A. Placements/Transfers – Professional Personnel

1. (name may be provided at meeting), Teacher, Grade 4/Resource, Elk Garden Primary School
2. (name may be provided at meeting), Teacher, Health Occupations, Half-day, Mineral County Technical Center
3. (name may be provided at meeting), Education Specialist/Mental Health/Disabilities Transition, Keyser Primary School

- B. Placements/Transfers – Service Personnel

1. (name may be provided at meeting), Custodian, Elk Garden Primary School, Long Term Substitute, for the duration of a leave of absence of a regular employee

- C. Placements in Extracurricular Vacancies as Previously Approved and Advertised
(names may be provided at meeting)

- D. Placements in Coaching Vacancies as Previously Approved and Advertised
(names may be provided at meeting)

E. Contracted Services

1. David Albani, PreK/Head Start/Title I Official Consultant, as needed, effective for the 2017-2018 school year, not to exceed 50 days, compensation at the daily rate of pay for this position
(Funding: Head Start)
2. Deborah Amtower, PreK/Head Start Official Consultant, as needed, effective for the 2017-2018 school year, not to exceed 50 days, compensation at the daily rate of pay for this position
(Funding: Head Start)

3. **FINANCE/BUDGET:**

- A. Approval to Purchase Vehicles for Drivers Education Classes (Funding: Allocated in FY18 Budget) – **ITEM**
- B. Approval to Purchase Transfinder Routing Software – Transportation Department (Funding: Transportation)
Discussion/Possible Action

4. **MISCELLANEOUS:**

- A. Approval of Mineral County PreK Head Start Policy Council Minutes and Financial Reports
(Items will be presented at meeting.)

CONSENT AGENDA:

The Superintendent recommends approval of the following matters on the **Consent Agenda**:

1. **PERSONNEL:**

NOTE: The Superintendent's nominees to fill posted vacancies are subject to change upon withdrawal of a nominee after this agenda was prepared and prior to the board meeting. In such case, the name of any new nominee will be announced in public at the meeting, prior to the Board's action to fill the vacancy.

A. Placements/Transfers – Service Personnel

1. Melissa Jessen, **transfer from** Cook, Fort Ashby Primary School **to** Itinerant Classroom Aide, Kindergarten, Long Term Substitute, Fountain Primary School, for the duration of a leave of absence of a regular employee, pending completion of the initial CPI training

B. Change in Status

1. On October 3, 2017, Teresa Hines was approved for transfer to Practical Nursing Instructor/School Nurse, Mineral County Technical Center/Itinerant Countywide. In addition to her current certification status, she will be on a permit for Practical Nursing and a waiver for School Nurse.

C. Request to Create and Post a Position – Service Personnel – ITEM

1. Itinerant Classroom Aide or Itinerant Classroom Aide/Paraprofessional, Wiley Ford Primary School
(Funding Source: Carryover)

D. Volunteers

1. Fort Ashby Primary School
 - a. Samantha Benson
 - b. Brian Hammons
 - c. Rebecca Hammons
 - d. Karen Mackert
2. Fountain Primary School
 - a. Amber Hatfield
3. Frankfort High School
 - a. Mark Kerns, non-coaching Girls' Basketball
4. Frankfort Middle School
 - a. Kristin Smouse
5. Keyser High School
 - a. Lee Evans, non-coaching Boys' Basketball
 - b. Amaya Runion, non-coaching Basketball
 - c. Brooke Staggers, non-coaching Girls' Basketball
 - d. Candice Valentine
 - e. Jacob Walker
6. Keyser Primary School
 - a. Ashley Blizzard
 - b. Lisa Carr
 - c. Haley Dolly
 - d. Shane Dolly
 - e. Kendra Keplinger
 - f. Chip Parrill
 - g. Joseph Parrill
 - h. Kathy Parrill
 - i. Maggie Rosado
 - j. Yahaira Rosado
7. Wiley Ford Primary School
 - a. Debbie Powell

2. MISCELLANEOUS:

A. Leave of Absence Requests*

1. Gary W. Martin, Bus Operator, effective December 18, 2017 – February 8, 2018
2. Jennive L. Rinker, Cook – Burlington Primary School, December 12, 2017 – January 12, 2018

**Pending receipt of certification, if applicable*

STUDENT DISCIPLINARY HEARING:

A. Student Disciplinary Case #18-06

Date and Time of Next Meeting: _____

ADJOURNMENT.