



# News Spot

December 2017



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*Happy Holidays*

*Warmest Greetings of the Season and  
Best Wishes for Happiness in the New Year*

## MINERAL COUNTY SCHOOLS WELCOMES AARON HENDRICKSON

Aaron Hendrickson will be the new Attendance Director/Drop-Out Prevention Specialist for Mineral County Schools. He will replace Brandy Fisher who is transferring to the position of School Counselor/Attendance Worker, Keyser Primary, Keyser Middle, Keyser High Schools, and Countywide.

Mr. Hendrickson has been a School Counselor at Romney Middle School since October 2005. Prior to that he worked for the Children's Home Society of West Virginia as a Family Preservation Social Worker and H.A.L.T. Project Director. In 2000-2001, he served as a Family Service Specialist/Manager with HRDC Head Start. Mr. Hendrickson is a licensed Social Worker in West Virginia.

Mr. Hendrickson is active as an officer on the Boards of Directors for the Alumni Association and Foundation of Allegany College of Maryland. He was the co-founder of the Allegany County CASA Program. We welcome Aaron Hendrickson to Mineral County Schools!



## STUDENT ENROLLMENT

The second month enrollment count for Mineral County Schools was 4176 students. This is a 44 student drop from last year; in 2016-2017 we had 30 student decline overall. Keyser Middle School had an increase of 42 students for a total student population of 699. The largest student declines were: Keyser High School -60; Frankfort Middle School -37; and Frankfort High School -24.



## WVDE e-LEARNING

### WINTER COURSE SCHEDULE

#### Class Dates

January 10, 2018 to February 27, 2018

#### Registration Dates

December 1, 2017 to January 9, 2018

### SPRING COURSE SCHEDULE

#### Class Dates

March 7, 2018 to April 24, 2018

#### Registration

February 1, 2018 to March 6, 2018



## WELCOME NEW EMPLOYEES

A luncheon was held on August 17, 2017 for the 2017-2018 new employees and those hired after the 2016 luncheon. The luncheon was sponsored by First United Bank and Trust and held at the Mineral County Technical Center.

### PROFESSIONAL PERSONNEL

Pictured (left to right)

Front Row: Brandy Crites, Teacher, FPS; Emily Tettenburn, Teacher, NCPS

Second Row: Beth Lynch, Teacher, WFPS; Destinee Young, Teacher, KPS; Cristi Loar, Teacher, FIS; Melissa Detrick, Teacher, FHS; Bryan Kelleher, Teacher, FHS; Katie Show, Teacher, FMS; *Jericka Murphy, Teacher, KMS; Monique Bittner, Teacher, NCPS; Tammie Hart-Smith, Teacher, KMS;* Shawn Dilly, Superintendent

Back Row: Jamie Hall, Teacher, KPS; Eric Dodson, Teacher, FHS; *Ann Cessna, Teacher, KHS;* Joe Rice, School Counselor, FMS and FIS; Aimee Cummings, Teacher, KMS; Clinton Larrick, Teacher, FMS; Elizabeth Doll, Teacher, KMS; Christopher Halbritter, Teacher, FAP and FIS; *Christopher Clayton, Teacher, KMS;* Edward Holler, Principal, KMS; Shelley Friend, Vice President and Community Relationship Manager, First United Bank and Trust

*(Italics indicate new employee during 2016-2017 School Year)*



### SERVICE PERSONNEL

Pictured (left to right)

Front Row: Mary Carter, Custodian, KHS; Chad Smith, Custodian, WFPS;

Back Row: Shelley Friend, Vice President and Community Relationship Manager, First United Bank and Trust; Darrin Holland, Mechanic, Bus Garage; Allen McCoy, School Bus Operator; Harold Moreland, Custodian, FMS; Krista Manna, Custodian, SS, KMS, MCAP; Shawn Dilly, Superintendent

New Employees hired during the 2016-2017 school year not pictured are: Lisa Beeman, Teacher, KPS; Alexandra Felton, Teacher, FMS; Aaron Fields, Teacher, FMS; Tabitha Jones, Secretary/Accountant, EGPS; Nickole Price, Aide, WFPS; Amy Smith, Aide, FMS

New Employees hired for the 2017-2018 school year after the luncheon or not pictured are: Brian Alt, Mechanic, Bus Garage; Cassandra Campbell, MCAP; John Droppelman, Assistant Director of Transportation and Warehouse Inventory Supervisor; Jessica Harshbarger, Teacher, KMS; Aaron Hendrickson, Attendance Director/Drop Out Prevention Specialist, SS; Gary Martin, School Bus Operator; Stacey McKenzie, Teacher, NCPS; Craig Poland, School Bus Operator; William Raynor, Custodian, FIS; Alice Rishel, Speech Pathologist, SS; Emily Wildman, Teacher, KMS; William Wright, Teacher, KMS; Christopher Zembower, Teacher, Frankfort District





## PERSONNEL SEASON DATES

	DATE
Bonus for Retirement Notice	On or Before March 1
Continuing Contract Teacher to Resign	On or Before May 1
RIF/Terminate Service or Professional Employees	On or Before May 1
Notify an Employee of a Transfer	On or Before April 1
Hold a Requested Transfer Hearing	On or Before May 1
Transfer List to Board	On or Before May 1
Probationary Rehire List to Board	On or Before May 1

## Certification Renewals

Professional employees whose teaching certificates expire on June 30, 2018, should be certain that renewal requirements are met. Employees can view their current certificates on the WVDE website. Mrs. Grady will be visiting the schools to conference with employees on certification concerns. Any questions can be emailed to her at [sgrady@k12.wv.us](mailto:sgrady@k12.wv.us).



## POLICY 5202 PROPOSED CHANGES

Proposed Changes	Current Policy
<b>Praxis Content exam exemption -</b> Individuals who hold a MA and 5 years of directly related work experience or a doctorate in a content area such as English, math, biology, physics, art, a foreign language, music, etc., are exempt from the test but must complete all other Praxis requirements and either an alternative or traditional program	<b>Praxis Content exam exemption -</b> Individual holds a doctorate in the content area or successfully completed three years of experience within the last seven years in one or a combination of specializations recognized on an out-of-state professional certificate valid during those three years
<b>Speech Language Pathologist (SLP) -</b> Individuals must hold a MA degree and have completed an SLP program (but not school SLP) and are licensed to practice in another state and must hold a valid WV Board of Examiners in Speech Pathology and Audiology license and valid national certification by the American Speech-Language Hearing Association (ASHA), and passing scores on current Praxis exam.	<b>Speech Language Pathologist (SLP) -</b> Individuals must complete and school SLP program or hold SLP license for a public school in another state.
<b>Renewal of certificate -</b> Individuals are eligible to use eLearning courses for renewal. Options to renew for one year with only 3 semester hours.	<b>Renewal of certificate -</b> Individuals must have 6 semester hours of eligible coursework reflected on an official transcript for a 3 or 5 year renewal.
<b>Coaching authorizations -</b> Allows an individual in a medical field (Nurse, EMT, EMS, MD, etc.) to be a temporary replacement for up to three days for the assigned coach or trainer during the assignment season.  Individuals who hold a valid Professional Student Support certificate are eligible to coach without the Coaching Authorization.	<b>Coaching Authorizations -</b> No allowance for a temporary replacement. All must complete WVSSAC courses.  Only individuals who hold a Professional Teaching Certificate or Substitute Permit are eligible to coach without a Coaching Authorization.



## Reminder for W-2's – Check Your Mailing Address!

Year-end W-2's are processed and mailed to your address of record. If you have not updated your address, due to 911 address changes or moving, please do so immediately. You may verify that your address is correct by clicking on the [Employee Payroll Info](#) link, accessible on the Mineral County Schools webpage. The link to verify your address is under Basic Information. This is the site that provides access to each employee's basic information, W-4, W-2 and payment history. If your address is incorrect, you will need to complete a "Notification of Change of Address or Phone" form through [SchoolStream](#), also accessible on the county webpage.

## Modification to Paystub

Any employee who receives supplemental or overtime pay will now see the reason for this pay on his or her paystub. The line for "extra" pay will have a subheading with a brief description, for example "meeting 12/15". The payroll department hopes this improvement provides employees the necessary information to track their extra activities.

## Address Change

Due to the recent Mineral County 911 address changes the Mineral County Board of Education Administrative Office has a new mailing address.

*Mineral County Board of Education*  
36 Baker Place  
Keyser, WV 26726

