



MINERAL COUNTY SCHOOLS

36 BAKER PLACE, KEYSER, WEST VIRGINIA 26726

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February 20, 2018

Meeting #19

A Regular meeting of the Board of Education of Mineral County will be held on Tuesday, February 20, 2018, at **5:00 p.m.** in the Administrative Office at 36 Baker Place, Keyser, West Virginia.

This meeting is a meeting of the Board of Education in public for the purpose of conducting the County School System's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda item Public Comments.

AGENDA

1. PLEDGE OF ALLEGIANCE

2. CALL TO ORDER

3. ROLL CALL:

Members

_____ Woy, President	(06-30-2020)
_____ Courier, Vice-President	(06-30-2018)
_____ Denne	(06-30-2020)
_____ Ludwick	(06-30-2018)
_____ Vacancy	(06-30-2018)

4. APPROVAL OF AGENDA

5. APPOINTMENT OF BOARD MEMBER TO FILL UNEXPIRED TERM OF KEVIN WATSON – FEBRUARY 20, 2018, TO JUNE 30, 2018

6. OATH OF BOARD MEMBER – WV Code §18-5-3

Every Board Member shall take the Oath prescribed by Section 5, Article IV of the Constitution, before performing any duties of the office. The Oath shall be filed with the Secretary of the Board.

7. BOARD OF DIRECTORS – OTHER AGENCIES

The Board will name from its membership a person to serve on the following to fill the unexpired term of Board Member Kevin D. Watson (February 20, 2018 – June 30, 2018):

- WVU Cooperative Extension Service Representative

8. WORK SESSION – PERSONNEL PLANNING

NOTE: The Board hopes to begin the remainder of the meeting at approximately 6:30 p.m.

9. COMMUNICATIONS – Superintendent/Board:

- A. Superintendent's Update:
- B. Board Comments:

10. PUBLIC COMMENTS:

- A. Agenda Items
- B. Non-Agenda Items

11. APPROVAL OF MINUTES:

- A. Regular Meeting February 6, 2018 #17

DISCUSSION:

1. FINANCE/BUDGET:

- A. Treasurer's Report for the Month Ended January 31, 2018 – ITEM
- B. Treasurer's Statement of Investments Outstanding as of January 31, 2018 – ITEM

ACTION AGENDA

OTHER ACTION:

1. PERSONNEL:

NOTE: The Superintendent's nominees to fill posted vacancies are subject to change upon withdrawal of a nominee after this agenda was prepared and prior to the board meeting. In such case, the name of any new nominee will be announced in public at the meeting, prior to the Board's action to fill the vacancy.

- A. Placement/Transfer – Administrative Personnel
 - 1. (name may be provided at meeting), Assistant Principal, Keyser Primary School, 225 days

B. Placements/Transfers – Professional Personnel

1. (name may be provided at meeting), Grade 4/Resource Teacher, Elk Garden Primary School
2. (name may be provided at meeting), Health Occupations Teacher, half-day, Mineral County Technical Center and Frankfort High School

**C. Placements in Extracurricular Vacancies as Previously Approved and Advertised
(names may be provided at meeting)****D. Placements in Coaching Vacancies as Previously Approved and Advertised
(names may be provided at meeting)****2. FINANCE/BUDGET:****A. Funding Request for International DECA Competition and Career Development Conference – ITEM****B. Funding Request for Teal Steel to Perform as a 2018 X-Ensemble Finalist at WVMEA Conference
(Item to be presented at meeting.)****C. Approve Invoices for January 2018 in the Amount of \$1,587,925.24 for Checks 124730 – 125124 – ITEM****D. Approve Budget Revision Number 5 for Fiscal 2018 in the Amount of \$2,785.08 – ITEM****E. Discuss/Approve Fiscal 2017 Carry-Over
(Item will be presented at meeting.)****3. MISCELLANEOUS:****A. Approval of Resolution to Support Mineral County School District Employees – ITEM****B. Approval of Mineral County PreK Head Start Policy Council Minutes and Financial Reports
(Items will be presented at meeting.)****CONSENT AGENDA:**

The Superintendent recommends approval of the following matters on the **Consent Agenda**:

1. PROGRAM PLANNING:**A. Request for Attendance/Participation in Meetings and/or Conferences**

1. Creating Trauma-Sensitive Schools, Washington, DC, February 19-20, 2018
 - a. Brandy Crites
(Funding: Title I/School Staff Development Funds)

2. International Society for Technology in Education, Chicago, IL, June 23-27, 2018
 - a. Ryan Burke

3. HSTW Summer Conference, Orlando, FL, July 10-14, 2018
(Funding: HSTW Grant and Title II)
 - a. Torria Connor
 - b. Edward Holler
 - c. Clinton Larrick
 - d. Michael Lewis
 - e. Caitlin Logsdon
 - f. Kara Lyons
 - g. Georganna Mansfield
 - h. Julie McBee
 - i. Stacey McClintock
 - j. Loretta Mick
 - k. Mary Racey
 - l. Joseph Rice
 - m. Angela Shanholtz
 - n. Kevin Shupe
 - o. Melissa Skidmore
 - p. Lynn Smith
 - q. Lois Spencer
 - r. Scott Staley
 - s. Gary Trail
 - t. Kelli Wilson

2. PERSONNEL:

NOTE: The Superintendent's nominees to fill posted vacancies are subject to change upon withdrawal of a nominee after this agenda was prepared and prior to the board meeting. In such case, the name of any new nominee will be announced in public at the meeting, prior to the Board's action to fill the vacancy.

A. Student Chaperones

1. Gregory Phillips, Charleston Shootout, Charleston, WV, February 4-5, 2018
2. Joseph Riley, Charleston Shootout, Charleston, WV, February 4-5, 2018
3. Daniel Slider, Little General Shootout, Charleston, WV, February 4-5, 2018
4. Tommy Nester, WV Legislative Page Program, Charleston, WV, March 8-9, 2018
5. Carol Webb, Ohio Beef Expo Judging Contest, Columbus, OH, March 15-16, 2018

B. Extracurricular Assignment Agreement

1. Tommy Nester, County Social Studies Director, February 26, 2018
2. Tommy Nester, "Shrek, Jr," April 12, 2018
3. Melissa Tucker, "Shrek, Jr," April 12, 2018

C. Resignation – Professional Personnel

1. Stefanie Beatty, Teacher – Special Education, Fountain Primary School, effective February 23, 2018
-Advertise Position

D. Resignation – Service Personnel

1. Chad Smith, Custodian III, Wiley Ford Primary School, split-shift, 235 days, effective February 27, 2018
-Advertise Position

E. Resignation – Coaching

1. Richard Amtower, Girls' Tennis Assistant Coach, Keyser High School, effective February 13, 2018
-Advertise Position

F. Effective Start Dates – Administrative/Professional Personnel

1. Brandy Fisher, School Counselor/Attendance Worker, Keyser Primary, Keyser Middle, and Keyser High Schools, and Countywide, effective February 12, 2018
2. Barbara Kesner, Director of Curriculum and Instructor, Pre K/Head Start/Elementary, County Office, effective February 8, 2018

G. Mutual Consents to Change Assignment

1. Brian Alt, Mechanic, Bus Garage, change work schedule **from** 6:30 a.m. – 2:30 p.m. **to** 8:30 a.m. – 4:30 p.m., effective February 22, 2018
2. Michael Maphis, Mechanic, Bus Garage, change work schedule **from** 8:30 a.m. – 4:30 p.m. **to** 6:30 a.m. – 2:30 p.m., effective February 22, 2018

H. Volunteers

1. Burlington Primary School
 - a. Cathy Beeseck
2. Fort Ashby Primary School
 - a. Michell Wagoner
3. Frankfort High School
 - a. Taylor Douthitt, non-coaching Softball
4. Keyser High School
 - a. Donald Anderson, non-coaching Softball
5. Keyser Middle School
 - a. David Haines
 - b. Michael Powell
 - c. Robert Powell
 - d. Make Wyatt
6. Keyser Primary School
 - a. Tyler Minney
 - b. Kay Schenck
 - c. Steve Schenck

- 7. New Creek Primary School
 - a. Mary-Kate Kasmier
 - b. Jane Placka

- 8. Wiley Ford Primary School
 - a. Alex Hay

3. MISCELLANEOUS:

A. Leave of Absence Requests* – **ITEM**

- 1. Melissa Jessen, Cook, effective February 19 – March 25, 2018
- 2. Mary Slider, Teacher, effective January 25 through the end of the 17-18 employment term
- 3. Gary Wildman, Custodian, effective February 9 – through the end of the 17-18 employment term

**Pending receipt of certification, if applicable*

STUDENT DISCIPLINARY HEARINGS:

- A. Student Disciplinary Case #18-09

- B. Student Disciplinary Case #18-10

Date and Time of Next Meeting: _____

ADJOURNMENT.