



MINERAL COUNTY SCHOOLS

36 BAKER PLACE, KEYSER, WEST VIRGINIA 26726

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February 6, 2018

Meeting #17

A Regular meeting of the Board of Education of Mineral County will be held on Tuesday, February 6, 2018, at **5:00 p.m.** in the Administrative Office at 36 Baker Place, Keyser, West Virginia.

This meeting is a meeting of the Board of Education in public for the purpose of conducting the County School System's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda item Public Comments.

A G E N D A

A. PLEDGE OF ALLEGIANCE

B. CALL TO ORDER

C. ROLL CALL:

Members

_____	Woy, President	(06-30-2020)
_____	Courrier, Vice-President	(06-30-2018)
_____	Denne	(06-30-2020)
_____	Ludwick	(06-30-2018)
_____	Vacancy	(06-30-2018)

D. APPROVAL OF AGENDA

E. BOARD CANDIDATE INTERVIEWS

The Board may enter into Executive Session, pursuant WV Code 6-9A-4(2A), to conduct interviews of Board Member candidates. The successful candidate will fill the unexpired term of Kevin Watson from February 20, 2018, to June 30, 2018.

NOTE: The Board hopes to begin the remainder of the meeting between 6:30 and 7:00 p.m.

F. COMMUNICATIONS – Superintendent/Board:

- A. Superintendent's Update:
- B. Board Comments:

G. PUBLIC COMMENTS:

- A. Agenda Items
- B. Non-Agenda Items

H. APPROVAL OF MINUTES:

- A. Regular Meeting January 16, 2018 #16

DISCUSSION:

1. PERSONNEL:

- A. Personnel Planning

ACTION AGENDA

OTHER ACTION:

1. PERSONNEL:

NOTE: The Superintendent's nominees to fill posted vacancies are subject to change upon withdrawal of a nominee after this agenda was prepared and prior to the board meeting. In such case, the name of any new nominee will be announced in public at the meeting, prior to the Board's action to fill the vacancy.

A. Placement/Transfer – Administrative Personnel

- 1. _____ (name may be provided at meeting) _____, Principal, Keyser Primary School, 235 days

B. Placements/Transfers – Professional Personnel

- 1. _____ (name may be provided at meeting) _____, Teacher, Grade 4/Resource, Elk Garden Primary School
- 2. _____ (name may be provided at meeting) _____, Teacher, Health Occupations, half-day, Mineral County Technical Center and Frankfort High Schools

- C. Placements in Extracurricular Vacancies as Previously Approved and Advertised
- D. Placements in Coaching Vacancies as Previously Approved and Advertised
- E. Placements – Substitute Teachers
(A list will be provided at the meeting.)
- F. Placements – Substitute Bus Operators
(A list will be provided at the meeting.)

2. **FINANCE/BUDGET:**

- A. Approve Budget Revision Number 4 for Fiscal 2018 in the Amount of \$310,153.08 – ITEM

3. **MISCELLANEOUS:**

- A. 2017-2018 School Calendar Revision

The Superintendent recommends the following revisions to SY17-18 in order to make up lost instructional time due to weather related closings:

- February 19 **from** Outside School Environment (OS) **to** Instructional Day

CONSENT AGENDA:

The Superintendent recommends approval of the following matters on the **Consent Agenda:**

1. **PROGRAM PLANNING:**

- A. Request for Attendance/Participation in Meetings and/or Conferences
 - 1. Master Schedule Building Workshop, Sparta, NJ, February 19-21, 2018
 - a. Christine Droppleman
 - b. Michael Lewis
(Funding: Professional Staff Development)
 - 2. Creating Trauma-Sensitive Schools, Washington, DC, February 19-20, 2018
 - a. Allison Perkins
(Funding: Title I/School Staff Development Funds)
- B. Request approval for Extended Campus Clinical Agreement for the Nursing Program, Bluefield State College

C. Approval of Student Interns

1. Kathryn Amtower, Keyser Middle School with Sheila Powell, Spring Semester, 90 hours, Potomac State College
2. Christopher Brinkman, Frankfort Middle School with Kelly Stanislawczyk and Fort Ashby Primary School with Tanya Clark, Spring Semester, 90 hours, Potomac State College
3. Alex Hay, Wiley Ford Primary School, 8 weeks beginning February 20, 2018, 40 hours, Allegany College of Maryland

D. Approval of Potomac State College Students for Observations – **ITEM**2. **PERSONNEL:**

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A. Approve Contract Revision

1. Georgie Biser, Parent Coordinator, Keyser Primary School, increase hours from a maximum of 20 hours per pay period to a maximum of 30 hours per pay period
Funding: Title I

B. Abolish Position – Professional Personnel

1. Education Specialist/Mental Health/Disabilities Transition, Keyser Primary School

C. Notification of Effective Start Date

1. Aaron Hendrickson, Attendance Director/Dropout Prevention Specialist, effective February 8, 2018

D. Extracurricular Assignment Agreement

1. Heather Williams, KMS Musical Shrek Jr, April 12, 2018
2. Jessica Biser, KHS Play, May 6, 2018
3. Carrie Watson, KMS Musical Shrek Jr, April 12, 2018

E. Student Chaperones

1. Roger Walker, WVMEA Conference/WV All State Band, Charleston, WV, March 8-10, 2018
2. Carol Webb, WV Small Farms Conference, Morgantown, WV, February 22-23, 2018
3. Georganna Mansfield, DECA State Competition, Charleston, WV, March 9-12, 2018
4. Georganna Mansfield, DECA International Competition, Atlanta, GA, April 19-25, 2018

F. Placement – Service Personnel

1. Kimberly Brinegar, **placement**, Itinerant Classroom Aide/Paraprofessional – Special Education, Keyser Middle School on a first-year contract effective February 12, 2018

Ms. Brinegar was the most senior substitute to apply.

G. Resignation – Service Personnel

1. Melissa Jessen, Itinerant Classroom Aide – Special Education, Keyser Middle School, this placement was effective with the 2018-2019 school year.

H. Resignations – Extracurricular Coaching

1. Shane Corwell, Baseball Auxiliary Coach, Frankfort High School, effective for the 2017-2018 season
-Advertise Position
2. Travis Cessna, Girls' Soccer Head Coach, Frankfort High School, effective for the 2018-2019 season
-Hold Advertisement
3. Caitlin Logsdon, Girls' Tennis Head Coach, Keyser High School, effective for the 2017-2018 season
-Advertise Position

I. Resignation – Substitute Service Personnel

1. Lawrence A. Fout, Substitute School Bus Operator, effective January 15, 2017

J. Permission to Post Extracurricular Positions

1. Intramural Director, Spring, Frankfort Middle School (position vacant due to a previous resignation)
Funding: County
2. After School Tutor, New Creek Primary School, Funding: Title I
3. After School Tutors, Keyser Primary School, 4 positions, Funding: Title I

K. Permission to Post Outdoor School Positions

1. Camp Director(s)
2. Camp Assistant Director(s)
3. Camp Staff
4. Camp Cooks
5. College Camp Staff
6. Camp High School Intern(s)

L. Placements in Coaching Vacancies

1. Bradley Grimm, Auxiliary Track Coach, Frankfort High School, effective with the 2017-2018 season pending completion of all required paperwork

M. Volunteers

1. Burlington Primary School
 - a. Frances Aronhalt
 - b. Jesse Delawder
 - c. Amanda Nash
 - d. Joshua Nash
 - e. Karen Riggleman
 - f. Debra Wolford

2. Fountain Primary School
 - a. Richard Spiker
 - b. Wendy Spiker
 - c. Gwena Tinker

3. Frankfort High School
 - a. Ross Conley, non-coaching Baseball
 - b. Richard Kelleher, non-coaching Baseball
 - c. Darryl Noah, non-coaching Softball
 - d. Kim Root, non-coaching Softball

4. Frankfort Middle School
 - a. Kristy Haines
 - b. Richard Haines
 - c. Barry Hartung
 - d. Dawn Hartung

5. Keyser High School
 - a. Dan Biser
 - b. Georgie Biser
 - c. Emily Carnell
 - d. Lucas Carr, non-coaching Girls' Basketball
 - e. Joseph Pezzanite
 - f. Robert Stephen, non-coaching Wrestling
 - g. Trina Turner, non-coaching Softball, Track, and Basketball

6. Keyser Middle School
 - a. Georgie Biser
 - b. Amanda Nash
 - c. Karen Riggleman

7. Keyser Primary School
 - a. Aaron Evans

8. Wiley Ford Primary School
 - a. Sara Kight

3. MISCELLANEOUS:

- A. Home Schooled Student Request for Transportation to Mineral County Technical Center – ITEM

B. Leave of Absence Requests* – ITEM

1. Kara Lyons, Teacher, effective April 16 – May 30, 2018
2. Danielle Rush, LPN/Paraprofessional, Jan 22 through the end of the 17-18 employment term
3. Tammie Hart-Smith, Teacher, effective February 12 – 23, 2018

**Pending receipt of certification, if applicable*

STUDENT DISCIPLINARY HEARING:

A. Student Disciplinary Case #18-08

Date and Time of Next Meeting: _____

ADJOURNMENT.