



MINERAL COUNTY SCHOOLS

36 BAKER PLACE, KEYSER, WEST VIRGINIA 26726

Phone: 304-788-4200 / Fax: 304-788-4204

January 16, 2018

Meeting #16

A Regular meeting of the Board of Education of Mineral County will be held on Tuesday, January 16, 2018, at 6:00 p.m. in the Administrative Office at 36 Baker Place, Keyser, West Virginia.

This meeting is a meeting of the Board of Education in public for the purpose of conducting the County School System's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda item Public Comments.

AGENDA

1. PLEDGE OF ALLEGIANCE

2. CALL TO ORDER

3. ROLL CALL:

Members

_____ Woy, President	(06-30-2020)
_____ Courier, Vice-President	(06-30-2018)
_____ Denne	(06-30-2020)
_____ Ludwick	(06-30-2018)
_____ Watson	(06-30-2018)

4. APPROVAL OF AGENDA

5. COMMUNICATIONS – Superintendent/Board:

A. Superintendent's Update:

B. Board Comments:

6. PUBLIC COMMENTS:

A. Agenda Items

B. Non-Agenda Items

7. APPROVAL OF MINUTES:

- A. Regular Meeting January 2, 2018 #15

DISCUSSION:

1. FINANCE/BUDGET:

- A. Treasurer's Report for the Month Ended December 31, 2017 – ITEM
- B. Treasurer's Statement of Investments Outstanding as of December 31, 2017– ITEM

ACTION AGENDA

OTHER ACTION:

1. PERSONNEL:

NOTE: The Superintendent's nominees to fill posted vacancies are subject to change upon withdrawal of a nominee after this agenda was prepared and prior to the board meeting. In such case, the name of any new nominee will be announced in public at the meeting, prior to the Board's action to fill the vacancy.

A. Placement/Transfer – Administrative Personnel

1. (name may be provided at meeting), Director of Curriculum and Instruction, PreK/Elementary/HeadStart

B. Placements/Transfers – Professional Personnel

1. (name may be provided at meeting), Teacher, Health Occupations, half-day, Mineral County Technical Center/Frankfort High School
2. (name may be provided at meeting), Teacher, Grade 4/Resource, Elk Garden Primary School
3. (name may be provided at meeting), Education Specialist/Mental Health/Disabilities Transition, Keyser Primary School

C. Placements/Transfers – Service Personnel

1. (name may be provided at meeting), Custodian, Long Term Substitute, New Creek Primary School, effective for the duration of a leave of absence of a regular employee

2. (name may be provided at meeting), Itinerant Classroom Aide or Itinerant Classroom Aide/Paraprofessional – Special Education, Wiley Ford Primary School

D. Placements in Extracurricular Vacancies as Previously Approved and Advertised
(names may be provided at meeting)

E. Placements in Coaching Vacancies as Previously Approved and Advertised
(names may be provided at meeting)

2. FINANCE/BUDGET:

A. Approve Invoices for December 2017, in the Amount of \$1,055,819.35, for Checks 124329 – 124729 – ITEM

CONSENT AGENDA:

The Superintendent recommends approval of the following matters on the **Consent Agenda:**

1. PROGRAM PLANNING:

A. School Nurse Practicum – Fairmont State University

1. Hallie Riggleman, 90 hours. Mrs. Trina Melody, Keyser High School, is the designated preceptor.
January – June 2018

B. Student Intern – American Public University

1. Brandon Clark, Wiley Ford Primary School and Keyser Middle School, Spring Semester, 16 weeks,
February – June 2018

C. Educational Leadership Practicum – Western Governors University

1. Scott McGann, 275 hours, January – June 2018

2. PERSONNEL:

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A. Student Chaperones

1. Trina Melody, WV Special Olympics Winter Games, Canaan Valley, January 25-26, 2018

B. Placements/Transfers – Service Personnel

1. Allen McCoy, **transfer from** School Bus Operator, Transportation, **to** School Bus Operator, Long Term Substitute, Transportation, serving students attending Fountain Primary School and Keyser District Students attending Keyser Primary, Keyser Middle, and Keyser High Schools, covering but not limited to Cabin Run Rd., Rt. 46, and Water St., effective January 18, 2018, for the duration of a leave of absence of a regular employee

C. Resignation – Extracurricular Coaching

1. Kevin Watson, Football Interim Head Coach and Football Auxiliary Coach, effective January 2, 2018
-Hold Advertisement
2. Nancy Lease, Frankfort High School – Cheerleading Coach, effective December 25, 2017
– Advertise Position

D. Volunteers

1. Fort Ashby Primary School

- a. Ruth Columbia
- b. Robert Haines
- c. Lacey Haines
- d. Miranda Morgan
- e. Kristin Taylor
- f. Amy Weaver

2. Keyser Middle School

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| a. Danielle Black | m. Jeremy Riggleman |
| b. Chrystal Crites | n. Jessica Riggleman |
| c. Julie Cryser | o. Ashley Saville |
| d. Patricia Doman | p. Rebecca Shears |
| e. Robert Foster | q. Misti Slaughter |
| f. Megan Foster | r. Amy Smith |
| g. Marcy Hamric | s. Michelle Strother |
| h. Vicki Hastings | t. Candice Valentine |
| i. Caron Jones | u. Curtis Westfall |
| j. April Ketterman | v. Daniel Williams |
| k. Cindy Mills | w. Leslie Williams |
| l. Jennifer Peer | |

3. Keyser Primary School

- a. Sandra Ketterman

4. New Creek Primary School

- a. Susannah Sine

STUDENT DISCIPLINARY HEARING:

- A. Student Disciplinary Case #18-07

OTHER ACTION: (continued)

1. PERSONNEL:

- F. Employee Hearing
- G. Ratification of Employee Suspension

Date and Time of Next Meeting: _____

ADJOURNMENT.