



**July 10, 2017**

**Meeting #1**

A Regular meeting of the Board of Education of Mineral County will be held on Monday, July 10, 2017, at 6:00 p.m. in the Administrative Office at One Baker Place, Keyser, West Virginia.

This meeting is a meeting of the Board of Education in public for the purpose of conducting the County School System's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda item Public Comments.

## **A G E N D A**

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**1. PLEDGE OF ALLEGIANCE**

**2. CALL TO ORDER**

**3. ROLL CALL:**

Members

_____	Watson, President	(06-30-2018)
_____	Courrier, Vice-President	(06-30-2018)
_____	Denne	(06-30-2020)
_____	Ludwick	(06-30-2018)
_____	Woy	(06-30-2020)

**4. APPROVAL OF AGENDA**

**5. COMMUNICATIONS – Superintendent/Board:**

A. Superintendent's Update:

B. Presentation:

1. Brandy Fisher, Attendance Director, Annual Attendance Update

C. Board Comments:

**6. PUBLIC COMMENTS:**

A. Agenda Items

B. Non-Agenda Items

**7. APPROVAL OF MINUTES:**

- A. Regular Meeting          June 26, 2017          #34

**DISCUSSION:**

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**1. MISCELLANEOUS:**

- A. Purging and Preserving School Records – ITEM
- B. Expelled Students Being on School Property

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**ACTION AGENDA**

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**OTHER ACTION:**

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**1. PROGRAM PLANNING:**

- A. Approval of COLA Application – Mineral County Pre-K/Head Start (Item will be presented at meeting.)
- B. Approval of Cooperative Agreement Between South Branch Career and Technical Center and Mineral County Technical Center – ITEM

**2. PERSONNEL:**

*NOTE: The Superintendent's nominees to fill posted vacancies are subject to change upon withdrawal of a nominee after this agenda was prepared and prior to the board meeting. In such case, the name of any new nominee will be announced in public at the meeting, prior to the Board's action to fill the vacancy.*

A. Placement/Transfer – Administrative Personnel

1. (name may be provided at meeting), Principal, Keyser Middle School

B. Placements/Transfers – Professional Personnel

1. (name may be provided at meeting), School Instructional Specialist, half-day, Frankfort Intermediate School
2. (name may be provided at meeting), School Counselor, Frankfort Middle School
3. (name may be provided at meeting), Teacher, Mathematics, Frankfort High School
4. (name may be provided at meeting), Teacher, Mathematics and Social Studies, Frankfort High School

5. (name may be provided at meeting), Education Specialist/Mental Health/Disabilities Transition/Preschool Special Needs Teacher, Keyser Primary School
6. (name may be provided at meeting), Teacher, Grade 1/2 Split, Keyser Primary School
7. (name may be provided at meeting), Teacher, Science, Keyser Middle School
8. (name may be provided at meeting), Itinerant Speech Pathologist/Speech Assistant, Student Services

C. Placements/Transfers – Service Personnel

1. (name may be provided at meeting), Mechanic, Bus Garage/Maintenance, 235 days
2. (name may be provided at meeting), Mechanic, Bus Garage/Maintenance, 235 days
3. (name may be provided at meeting), Secretary/Accountant, Long Term Substitute, Frankfort Intermediate School, for the duration of a leave of absence of a regular employee
4. (name may be provided at meeting), Custodian III, Frankfort Intermediate School, 235 days
5. (name may be provided at meeting), Custodian II, Keyser High School, 220 days
6. (name may be provided at meeting), Custodian II, Keyser High School, 220 days

D. Placements in Extracurricular Vacancies as Previously Approved and Advertised  
(names may be provided at meeting)

E. Placements in Coaching Vacancies as Previously Approved and Advertised  
(names may be provided at meeting)

**3. FINANCE/BUDGET:**

- A. Approval of Line of Credit up to \$5,000 to Keyser Primary School for Fencing Upgrade

**4. MISCELLANEOUS:**

A. Request for Home Schooled Student to Attend Classes – ITEM

1. Parents request permission for home schooled child to attend classes at Mineral County Technical Center for the 2017-2018 school term, pending enrollment (not to exceed 50% of the instructional day), and subject to normal registration and attendance requirements. Parents also request permission for student to ride the bus from Frankfort High School to the Technical Center.

**CONSENT AGENDA:**

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The Superintendent recommends approval of the following matters on the **Consent Agenda**:

**1. PERSONNEL:**

*NOTE: The Superintendent's nominees to fill posted vacancies are subject to change upon withdrawal of a nominee after this agenda was prepared and prior to the board meeting. In such case, the name of any new nominee will be announced in public at the meeting, prior to the Board's action to fill the vacancy.*

**A. Placements/Transfers – Professional Personnel, effective with the 2017-2018 employment term**

1. Monique Kimble, **placement**, Teacher, Kindergarten, Wiley Ford Primary School, on a second-year contract. This placement will remove her from the non-renewal list.

**B. Rescind Non-renewal and Reassign – Professional Personnel**

1. Alexandra Felton, rescind non-renewal and reassign her to Teacher, Grade 5, Frankfort Middle School, on a second-year contract
2. Tracy Still, rescind non-renewal and reassign her to Teacher, Grade 3/4 split, Keyser Primary School, on a second-year contract

**C. Placements – Substitute Teachers, effective with the 2017-2018 employment term, pending completion of all employment requirements**

1. Deborah Amtower
2. Braden Engle
3. Robert Haines
4. Teresa Norris
5. Judy O'Hara
6. Amy Weaver

**D. Resignation – Professional Personnel**

1. Cresta Kowalski, Teacher, Special Education, Keyser Primary School, effective July 3, 2017  
**-Advertise Position**

**E. Resignations – Service Personnel**

1. Kevin Bucklew, Custodian, Frankfort High School, effective June 20, 2017. He will be placed on the substitute custodian list  
**-The contract for this position ended on June 30, 2017**
2. Robert Hines, Custodian, Keyser High School, effective June 22, 2017  
**-This position was advertised June 27, 2017 through July 5, 2017**

**F. Rescind Hiring – Professional Personnel**

1. Meredith Ward, Speech Language Pathologist, Student Services, due to failure to sign contract  
**-This position was advertised June 27, 2017 – July 5, 2017**

G. Removal from Substitute Teacher List

1. Bryan Staggers, due to failure to complete employment requirements, effective immediately

H. Posting of Positions – The following positions were previously designated as “Hold Advertisement”

**-These positions were posted from June 27, 2017 through July 5, 2017.**

1. Mechanic, Bus Garage, 261 days to 235 days
2. Custodian, Keyser High School, 220 days

I. Volunteers

## 1. Burlington Primary School

- a. Mary Kaye Staggers
- b. Darlene Wiltison

## 2. Elk Garden Primary School

- a. Brandy Green

## 3. Fountain Primary School

- a. Roberta Unger

## 4. Keyser High School

- a. Jill Blacka, Band, non-coaching Softball
- b. Karen Heavener
- c. Randy Moore, Band
- d. Debra Taylor, Band
- e. Brian Tucker, Band
- f. Melissa Tucker, Band

## 5. Keyser Middle School

- a. Aaron Courtney
- b. Heather Courtney
- c. Misty Felton
- d. Steve Felton
- e. Karen Heavener
- f. Bridgitte Minney
- g. Stacey Rhodes

6. Keyser Primary School

- a. Lacrisha Blowe
- b. Jessica L. Carr
- c. Dave Dixon
- d. Jennifer Gordon
- e. Nancy Gordon
- f. Anthony Payne
- g. Beth Payne
- h. Judy O'Hara

7. New Creek Primary School

- a. Aaron Courtney
- b. Heather Courtney
- c. Misty Felton
- d. Steve Felton
- e. Brandy Fisher
- f. John Haines
- g. Sharon Haines
- h. Amber Kerns
- i. Mike McDowell
- j. Robin McDowell
- k. Kathy Shemas

J. Leave of Absence – **ITEM**

- 1. Jessica L. LeMasters, Teacher – Frankfort Intermediate School, effective August 21 – November 17, 2017

Date and Time of Next Meeting: \_\_\_\_\_

**ADJOURNMENT.**