



June 17, 2019

Meeting #36

A regular meeting of the Board of Education of Mineral County will be held on **Monday**, June 17, 2019, at 6:00 p.m. in the Administrative Office at 36 Baker Place, Keyser, West Virginia.

This meeting is a meeting of the Board of Education in public for the purpose of conducting the County School System's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda item Public Comments.

A G E N D A

1. PLEDGE OF ALLEGIANCE

2. CALL TO ORDER

3. ROLL CALL:

Members

| | |
|----------------------------|--------------|
| ___ Courier, President | (06-30-2022) |
| ___ Baniak, Vice-President | (06-30-2022) |
| ___ Denne | (06-30-2020) |
| ___ Puffinburger | (06-30-2022) |
| ___ Woy | (06-30-2020) |

4. APPROVAL OF AGENDA

5. OATH OF OFFICE – SUPERINTENDENT

The Oath of Office will be administered to Troy Ravenscroft, who was approved at the May 29, 2019, Special Meeting, as Superintendent of Mineral County Schools for a three-year contract (July 1, 2019, to June 30, 2022).

6. COMMUNICATIONS – Superintendent/Board:

A. Superintendent's Update:

B. Recognition:

1. Victoria Smith – 1st Place – WV State Social Studies Fair
2. Victoria Smith – 1st Place – 2019 Eastern Panhandle Regional Middle School Science Fair
3. Nathan Armentrout – Golden Horseshoe Winner
4. Nathan Lange – Golden Horseshoe Winner
5. Victoria Smith - Golden Horseshoe Winner

C. Presentations:

1. Suzanne Warrick, Director of Bands – Keyser High School
2. Aaron Hendrickson, Attendance Director, Annual County Attendance Report

D. Board Comments:**7. PUBLIC COMMENTS:**A. Agenda Items:B. Non-Agenda Items:**8. APPROVAL OF MINUTES:**

- A. Regular Meeting June 4, 2019 #35

ACTION AGENDA**OTHER ACTION****1. PERSONNEL:**

NOTE: The Superintendent's nominees to fill posted vacancies are subject to change upon withdrawal of a nominee after this agenda was prepared and prior to the board meeting. In such case, the name of any new nominee will be announced in public at the meeting, prior to the Board's action to fill the vacancy.

A. Placements/Transfers – Professional Personnel, effective with the 2019-2020 employment term

1. (name may be provided at meeting), Teacher, Special Education, Burlington Primary School
2. (name may be provided at meeting), Teacher, Special Education, Fountain Primary School and Keyser Primary School
3. (name may be provided at meeting), School Readiness Specialist, Keyser Primary School/Countywide
4. (name may be provided at meeting), Teacher, Preschool Special Needs, Wiley Ford Primary School

5. (name may be provided at meeting), Teacher, Special Education, Wiley Ford Primary School
6. (name may be provided at meeting), Teacher, Grade 2, Wiley Ford Primary School
7. (name may be provided at meeting), Teacher, Science, Keyser Middle School
8. (name may be provided at meeting), Teacher, Mathematics, Keyser High School
9. (name may be provided at meeting), Itinerant Physical Therapist, half-day, Student Services
10. (name may be provided at meeting), School Psychologist, Student Services, 220 days

B. Placements/Transfers – Service Personnel, effective with the 2019-2020 employment term

1. (name may be provided at meeting), Custodian III, split-shift, Frankfort Intermediate School, 235 days
2. (name may be provided at meeting), Custodian III, split-shift, Fort Ashby Primary School, 235 days
3. (name may be provided at meeting), Itinerant Classroom Aide/Paraprofessional/Education Sign Language Interpreter, Wiley Ford Primary School

C. Placements in Extracurricular Vacancies as Previously Approved and Advertised

D. Placements in Coaching Vacancies as Previously Approved and Advertised

E. Placements – Substitutes, effective with the 2019-2020 employment term, pending completion of employment requirements

2. **FINANCE/BUDGET:**

A. Approval of Budget Supplements/Transfers

The Superintendent requests approval of budget supplements and transfers that may be required prior to June 30, 2019 (*Documents would be provided at first meeting in July.*)

B. Approve Invoices for May 2019, in the Amount of \$966,265.81, for Checks 131772 – 132238 – ITEM

C. Approve Invoices Paid with the P-CARD for May 2019, in the Amount of \$222,923.36, ACH Payment – Checks 175-204 (check numbers for tracking purposes only) – ITEM

D. Approve Budget Revision Number FIFTEEN for Fiscal 2019, Amount TBD
(*Item to be provided at meeting.*)

E. Request for Financial Support – Mineral County FFA Students – National Wildlife Habitat Education Program Competition in the Amount of \$2,900 – ITEM

3. MISCELLANEOUS:

- A. Approval of Mineral County PreK Head Start Policy Council Minutes and Financial Reports
– *(Items will be provided at meeting.)*

CONSENT AGENDA

The Superintendent recommends approval of the following matters on the **Consent Agenda**:

1. PROGRAM PLANNING:

- A. Student Intern – Frostburg State University

1. Garrett Shoemaker, Frankfort Middle School, August – October 2019

2. PERSONNEL:

- A. Placement – Administrative Personnel

1. John Wilson, **placement**, Coordinator of Safety, half-day, 210 days, effective August 12, 2019

- B. Placements/Transfers – Professional Personnel

1. Allen Arthur, **placement**, Teacher, Special Education, Frankfort High School, on a permit for Multi-Categorical Special Education and Autism, effective August 19, 2019

Mr. Arthur is a resident of New Creek, West Virginia and a graduate of West Virginia University and is pursuing a Master's degree at Fairmont State University. He is currently employed as a substitute teacher for Hampshire and Mineral County Schools.

2. Meagan McElfish, **placement**, Teacher, English/Language Arts and Social Studies, half-day, Frankfort Middle School, effective August 19, 2019

Ms. McElfish is a resident of Cumberland, Maryland, and a graduate of West Virginia University (MA – 2015). She is currently employed as a substitute teacher for Mineral County Schools.

3. Teresa Wagner, **transfer from** Teacher, Grade 2, Wiley Ford Primary School **to** School Instructional Specialist, Keyser Primary School, effective August 19, 2019
-This position was advertised June 7 – June 13, 2019.

4. Diana Walker, **transfer from** Teacher, Special Education, Wiley Ford Primary School **to** Teacher, Special Education, Keyser Primary School, effective August 19, 2019
-This position was advertised June 7 – June 13, 2019

- C. Placements, Extracurricular Service Personnel

1. Kathryn Biser, Extended School Year, Itinerant Classroom Aide/Paraprofessional, retroactively effective June 13, 2019

D. Renewal of First Year Contract, for the 2019-2020 employment term

1. Ralph Brady, Mechanic, Bus Garage, 235 days

E. Resignation – Professional Personnel

1. Lindsay Burns, Teacher, Grade 1, New Creek Primary School, effective at the end of the 2019-2020 employment term
-Advertise Position

F. Resignation – Extracurricular Coaching

1. Sara Keplinger, Volleyball Auxiliary Coach, Keyser High School, effective June 10, 2019
-Advertise Position

G. Removal of Name – Substitute List

1. Leslie Moreland, Substitute Cook, effective June 5, 2019

H. Volunteers, effective for the 2019-2020 School Year

1. Frankfort High School

- a. Scott Bland
- b. Greta Cain
- c. Bobbi Craddock
- d. Kenneth Craddock
- e. Dennis Dennison
- f. Sandra Donelson
- g. Kristy Haines
- h. Richard Haines
- i. Brian Raines
- j. Jennifer Raines
- k. John Ruff
- l. Lori Ruff
- m. Debra Smith, non-coaching Girls' Basketball

2. Frankfort Middle School

- a. Anna Reineke

3. Keyser High School

- a. David Keplinger, Jr., non-coaching Volleyball, Softball
- b. Sara Keplinger, non-coaching Volleyball, Softball

4. Keyser Middle School

- a. David Keplinger, Jr.
- b. Sara Keplinger

3. FINANCE/BUDGET:

A. Approve School Support Organizations and School Fundraising Groups for 19-20 School Term – ITEM

1. Elk Garden Primary School
2. Frankfort High School
3. Keyser High School
4. Mineral County Technical Center
5. New Creek Primary School

4. MISCELLANEOUS:

A. Approval of Region VII Workforce Development Board – Youth Paid Work Experience Project – Summer 2019

1. Robert Miller
2. James Sampson

STUDENT DISCIPLINARY HEARINGS:

A. Student Disciplinary Case #19-17

B. Student Disciplinary Case #19-18

C. Student Disciplinary Case #19-21

D. Student Disciplinary Case #19-20

E. Student Disciplinary Case #19-19

Date and Time of Next Meeting: _____

ADJOURNMENT.