



**March 6, 2018**

**Meeting #20**

A regular meeting of the Board of Education of Mineral County will be held on Tuesday, March 6, 2018, at 6:00 p.m. in the Administrative Office at 36 Baker Place, Keyser, West Virginia.

This meeting is a meeting of the Board of Education in public for the purpose of conducting the County School System's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda item Public Comments.

## **A G E N D A**

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**1. PLEDGE OF ALLEGIANCE**

**2. CALL TO ORDER**

**3. ROLL CALL:**

Members

___ Woy, President	(06-30-2020)
___ Courier, Vice-President	(06-30-2018)
___ Denne	(06-30-2020)
___ Ludwick	(06-30-2018)
___ Baniak	(06-30-2018)

**4. APPROVAL OF AGENDA**

**5. COMMUNICATIONS – Superintendent/Board:**

A. Superintendent's Update:

B. Presentation:

1. School Instructional Specialists – Barbara Kesner

C. Board Comments:

**6. PUBLIC COMMENTS:**A. Agenda Items:B. Non-Agenda Items:

1. Frank Roleff, American Legion Post 41 – The Wall that Heals Tour

**7. APPROVAL OF MINUTES:**

A. Special Meeting February 15, 2018 #18

B. Regular Meeting February 20, 2018 #19

**DISCUSSION:**

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**1. FINANCE/BUDGET:**A. Treasurer's Report for the Month Ended February 28, 2018 – ITEMB. Treasurer's Statement of Investments Outstanding as of February 28, 2018 – ITEM**ACTION AGENDA**

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**OTHER ACTION**

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**1. PERSONNEL:**

*NOTE: The Superintendent's nominees to fill posted vacancies are subject to change upon withdrawal of a nominee after this agenda was prepared and prior to the board meeting. In such case, the name of any new nominee will be announced in public at the meeting, prior to the Board's action to fill the vacancy.*

A. Retirements – Professional Personnel – **Item to be presented at meeting**B. Retirements – Service Personnel – **Item to be presented at meeting**C. Placement/Transfer – Administrative Personnel

1. (name may be provided at meeting), Assistant Principal, Keyser Primary School, 225 days

D. Placements/Transfers – Professional Personnel

1. (name may be provided at meeting), Teacher, Grade 4/Resource, Elk Garden Primary School

E. Placements in Extracurricular Vacancies as Previously Approved and Advertised  
(names may be provided at meeting)

- F. Placements in Coaching Vacancies as Previously Approved and Advertised  
(names may be provided at meeting)

**2. FINANCE/BUDGET:**

- A. Approve Invoices for February 2018 in the Amount of \$1,292,891.09 for Checks 125125 – 125550 – ITEM
- B. Approve Budget Revision Number 6 for Fiscal 2018 in the Amount of \$2,716,947.03 – ITEM

**3. MISCELLANEOUS:**

- A. Approval of Placement of Commemorative Signs

The Superintendent recommends approval of placement of two signs in honor and recognition of Coach Frederick "Tack" Clark, Sr. and Harley O. Staggers, Sr. on the edge of the property of Keyser Primary School along Route 220.

- B. 2017-2018 School Calendar Revisions \*

- April 3-4-5-6 **from** Outside School Environment (OS) **to** Instructional Days
- June 6 **from** ½ day early dismissal Faculty Senate/PLC Meeting **to** Instructional Day
- June 7 **from** Curriculum Development **to** Instructional Day
- June 8 **from** Preparation for Closing Schools **to** Instructional Day
- June 11 **from** Outside School Environment **to** Instructional Day
- June 12 **from** Out of Calendar Day **to** Instructional Day (½ day early dismissal Faculty Senate/PLC Meeting)
- June 13 **from** Out of Calendar Day **to** Curriculum Development
- June 14 **from** Out of Calendar Day **to** Preparation for Closing Schools

*\*Subject to further revisions due to work stoppage.*

**CONSENT AGENDA**

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The Superintendent recommends approval of the following matters on the **Consent Agenda**:

**1. PROGRAM PLANNING:**

- A. Request for Attendance/Participation in Meetings and/or Conferences

1. National Council for Teachers of Mathematics, Washington, DC, April 25-28, 2018
  - a. Katherine Capaldi (Funding: Title II)

**2. PERSONNEL:**

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**A. Resignations – Professional Personnel**

1. Dennis McGann, Teacher, Welding, Mineral County Technical Center, effective Friday, March 2, 2018  
**-Advertise Position**
2. Thomas Tusing, Teacher, Grade 6, Keyser Middle School, effective at the end of the 2017-2018 employment term **-Hold Advertisement**

**B. Resignation – School Resource Officer**

1. R. K. Jeffries, School Resource Officer, Frankfort High School, effective July 1, 2018

**C. Resignation – Extracurricular Employment Agreement**

1. Heather Courtney, Parent Coordinator, New Creek Primary School, effective March 5, 2018

**D. Resignation – Extracurricular Coaching**

1. Richard Thompson, Girls' Cross Country Head Coach, Keyser High School, effective February 21, 2018  
**-Hold Advertisement**

**E. Removal – Substitute Teacher**

1. Betty Pastorius, voluntary removal of name from substitute teacher list, effective at the end of the 2017-2018 employment term

**F. Leave of Absence – Extracurricular Coaching**

1. Jason Lambka, Boys' Head Tennis Coach, Keyser High School, Effective for the 2017-2018 Season of Sport **-Advertise Interim Boys' Head Tennis Coach**

**G. Volunteers**

1. Fountain Primary School
  - a. Sue Campbell
2. Frankfort High School
  - a. Clinton Larrick, non-coaching Baseball

3. Frankfort Middle School

- a. Jared Adams
- b. Amy Lewis
- c. Christina Yaider

4. Keyser High School

- a. David Daugherty, Jr.
- b. Jennifer Daugherty
- c. Colton Jones, non-coaching Softball
- d. Jada McGann
- e. Steven Stafford
- f. Amanda Staggs
- g. Derrick Staggs
- h. Angela Swisher

H. Student Chaperone

- 1. Christopher Kellermeyer, Teal Steel, Charleston, WV, March 8-9, 2018

**3. MISCELLANEOUS:**

A. Leave of Absence Request\* – **ITEM**

- 1. Joann Moffett, Teacher, effective March 6 – 20, 2018

*\*Pending receipt of certification, if applicable*

Date and Time of Next Meeting: \_\_\_\_\_

**ADJOURNMENT.**