



**May 21, 2019**

**Meeting #32**

A regular meeting of the Board of Education of Mineral County will be held on Tuesday, May 21, 2019, at 6:00 p.m. in the Administrative Office at 36 Baker Place, Keyser, West Virginia.

This meeting is a meeting of the Board of Education in public for the purpose of conducting the County School System's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda item Public Comments.

## **A G E N D A**

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**1. PLEDGE OF ALLEGIANCE**

**2. CALL TO ORDER**

**3. ROLL CALL:**

Members

___ Courier, President	(06-30-2022)
___ Baniak, Vice-President	(06-30-2022)
___ Denne	(06-30-2020)
___ Puffinburger	(06-30-2022)
___ Woy	(06-30-2020)

**4. APPROVAL OF AGENDA**

**5. COMMUNICATIONS – Superintendent/Board:**

A. Superintendent's Update:

B. Presentation:

1. Energy Express – Curtis Westfall

C. Board Comments:

**6. PUBLIC COMMENTS:**

- A. Agenda Items:
- B. Non-Agenda Items:

**7. APPROVAL OF MINUTES:**

- A. Regular Meeting    May 7, 2019    #29
- B. Special Meeting    May 15, 2019    #30

**DISCUSSION:**

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**1. FINANCE/BUDGET:**

- A. Budget Progress
- B. Addendum to Treasurer's Report for the Month Ended April 30, 2019  
*(Item to be provided at the meeting)*

**ACTION AGENDA**

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**OTHER ACTION**

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**1. PERSONNEL:**

*NOTE: The Superintendent's nominees to fill posted vacancies are subject to change upon withdrawal of a nominee after this agenda was prepared and prior to the board meeting. In such case, the name of any new nominee will be announced in public at the meeting, prior to the Board's action to fill the vacancy.*

- A. Placements/Transfers – Service Personnel, for the 2018-2019 employment term
  - 1. \_\_\_\_\_ (name may be provided at meeting) \_\_\_\_\_, Chief Mechanic, Bus Garage, 240 days
- B. Placements/Transfers – Professional Personnel, effective with the 2019-2020 employment term
  - 1. \_\_\_\_\_ (name may be provided at meeting) \_\_\_\_\_, Teacher, Special Education, Burlington Primary School
  - 2. \_\_\_\_\_ (name may be provided at meeting) \_\_\_\_\_, Teacher, Resource, Fort Ashby Primary School and Frankfort Intermediate School
  - 3. \_\_\_\_\_ (name may be provided at meeting) \_\_\_\_\_, Teacher, Special Education, Fountain Primary School and Keyser Primary School
  - 4. \_\_\_\_\_ (name may be provided at meeting) \_\_\_\_\_, Teacher, Grade 3, Fountain Primary School

5.           (name may be provided at meeting)          , Teacher, Grade 1, Keyser Primary School
  6.           (name may be provided at meeting)          , Teacher, Grade 1/2 Split, Keyser Primary School
  7.           (name may be provided at meeting)          , Teacher, Pre-kindergarten, Wiley Ford Primary School
  8.           (name may be provided at meeting)          , Teacher, Science, Keyser Middle School
  9.           (name may be provided at meeting)          , Teacher, English/Language Arts and Social Studies, half-day, Frankfort Middle School
  10.           (name may be provided at meeting)          , Teacher, Special Education, Frankfort High School
  11.           (name may be provided at meeting)          , Teacher, Mathematics, Keyser High School
  12.           (name may be provided at meeting)          , Itinerant Certified Occupational Therapist Assistant, Student Services
  13.           (name may be provided at meeting)          , Itinerant Physical Therapist, half-day, Student Services
  14.           (name may be provided at meeting)          , School Psychologist, Student Services
  15.           (name may be provided at meeting)          , Itinerant Speech Pathologist/Speech Assistant, Student Services
  16.           (name may be provided at meeting)          , Itinerant Speech Pathologist/Speech Assistant, Student Services
- C. Placements/Transfers – Service Personnel, effective with the 2019-2020 employment term
1.           (name may be provided at meeting)          , School Bus Operator, Bus Garage/Transportation, serving Frankfort district students attending Wiley Ford Primary, Frankfort Middle, Frankfort High, Frankfort Intermediate, and Fort Ashby Primary Schools. Covering but not limited to Carpendale, Ridgeley, and Rt. 28
  2.           (name may be provided at meeting)          , Itinerant Classroom Aide/Paraprofessional/Education Sign Language Interpreter, Wiley Ford Primary School
- D. Placements – Extracurricular Professional, as Previously Approved and Advertised  
*(names may be provided at meeting)*
- E. Placements – Extracurricular Coaching, as Previously Approved and Advertised  
*(names may be provided at meeting)*
- F. Placements - Substitutes, as Previously Approved and Advertised  
*(names may be provided at meeting)*
- G. Request to Post Position
1. Coordinator of School Safety, half-day, 210 days (Funding Source: Title IV Federal Programs) – **ITEM**

**2. FINANCE/BUDGET:**

- A. Approve Budget Revision Number THIRTEEN for Fiscal 2019, for Budget Supplements in the Amount of \$140,089.00 – ITEM

**3. MISCELLANEOUS:**

- A. Approval of Mineral County PreK Head Start Policy Council Minutes and Financial Reports  
– *(Items will be provided at meeting.)*

**CONSENT AGENDA**

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The Superintendent recommends approval of the following matters on the **Consent Agenda**:

**1. PROGRAM PLANNING:**

- A. West Virginia University, Student Job Shadowing

1. Chloe A. Hibbs, Occupational Therapy Job Shadowing with Catherine Savage, Occupational Therapist, Student Services

**2. PERSONNEL:**

- A. Approval of Goals and Objectives for School Service Personnel Staff Development for the 2019-2020 Employment Term – ITEM

- B. Placements/Transfers – Professional Personnel, effective with the 2019-2020 employment term

1. Blake Mangold, **placement**, School Counselor, Wiley Ford Primary School, Fort Ashby Primary School, Mineral County Alternative Program, 210 days, pending West Virginia School Counselor certification

Mr. Mangold is a resident New Creek, West Virginia, and a graduate of Frostburg State University (MA – May 2019 Graduate). He is currently a substitute teacher for Mineral County Schools.

2. Jessica Harshberger, **transfer from** School Readiness Specialist, Keyser Middle School **to** Teacher, Grade 3, New Creek Primary School  
**-Advertise Position**

- C. Placement/Transfer – Service Personnel

1. Megan Jackson, **rescind non-renewal of contract** and **place**, Itinerant Classroom Aide – Special Education, Frankfort Middle School, on a second year contract, effective August 19, 2019

D. Placements – Extracurricular Professional Personnel

1. Stacey McKenzie, Building Designee, Wiley Ford Primary School, effective with the 2019-2020 employment term

E. Placements – Substitute Teachers

1. Shania Isenberg, Substitute Teacher, Countywide, effective May 22, 2019, on a student teacher permit
2. Paul Ackerman, Substitute Teacher, Countywide, effective with the 2019-2020 employment term

F. Placement – Substitute Service Personnel, effective with the 2019-2020 employment term

1. Leslie Moreland, Cook, Countywide

G. Renewal of First Year Contracts, for the 2019-2020 employment term

1. Joseph N. Alkire, Jr. Custodian III, split-shift, Frankfort Intermediate School, 235 days
2. Kenneth Urice, Custodian III, Keyser Middle School and Mineral County Alternative Program, 235 days

H. Employment Agreements – Band Staff, Frankfort High School, effective Summer 2019 and 2019-2020 Band Season (Funding Source: County)

1. Elizabeth Malone, Assistant Director, \$2000
2. Micah Buser, Instructor, \$600
3. Mark Gauthier, Instructor, \$600
4. Alexander Hall, Instructor, \$800
5. Zachary Helminiak, Instructor, \$600
6. Shania Isenberg, Instructor, \$800
7. Andrew Knotts, Instructor, \$600
8. Jordyn Rowland, Instructor, \$600
9. Sara Ruff, Instructor, \$600
10. Cameron Spence, Instructor, \$1000

I. Effective Start Date Determined

1. Mary Conlon, Teacher, Art, Keyser High School, effective start date May, 28, 2019, 200 days

J. Mutual Consent to Change Assignment

1. Quintin McRobie, agrees to change his work schedule as a Mechanic at the School Bus Garage from 9:00 a.m. through 5:00 p.m. to 6:30 a.m. through 2:30 p.m., effective July 1, 2019

K. Resignation – Professional Personnel

1. Martha Wyer, Teacher, Grade 3, Fountain Primary School, effective end of day May 1, 2019  
**-This position was advertised May 8, 2019 through May 14, 2019**

L. Resignation – Extracurricular Professional Personnel

1. Lorie Rummer, Building Designee, Frankfort Intermediate School, effective at the end of the 2018-2019 employment term.

M. Resignation – Extracurricular Coaching

1. Tracey Irving, Volleyball Assistant Coach, Frankfort High School, effective May 3, 2019  
**-This position was advertised May 8, 2019 through May 14, 2019**
2. Jermaine Turner, Football Auxiliary Coach, Keyser High School, effective May 3, 2019  
**-This position was advertised May 8, 2019 through May 14, 2019**

N. Rescind Placement – Extracurricular Coaching

1. Steven Amoroso, Girls' Basketball Co-Auxiliary Coach, Keyser High School, effective immediately, failure to complete employment requirements  
**-Advertise Position**
2. Colton Jones, Softball Auxiliary Coach, Keyser High School, effective immediately, failure to complete certification for a coaching authorization  
**-Advertise Position**
3. Laura Kenney, Softball Auxiliary Coach, Frankfort High School, effective immediately, failure to complete employment requirements  
**-Advertise Position**

O. Request to Post Positions

1. Systemwide Mentor Teachers (Funding Source: County?)
2. Energy Express School Bus Operators, Bus Garage/Transportation, 4 positions, Summer 2019 (Funding Source: Energy Express, Title I)
3. Extended School Year School Bus Operator, Bus Garage/Transportation, Summer 2019 (Funding Source: Special Education)
4. Extended School Year Itinerant Classroom Aide/Paraprofessional – Transportation, Special Education, Bus Garage/Transportation, Summer 2019 (Funding Source: Special Education)
5. Summer General Maintenance/Groundsman, Bus Garage/Maintenance, 2 positions, 2019 Mowing Season (Funding Source: County)
6. Handy Man, Bus Garage/Maintenance, Summer 2019 (Funding Source: County)
7. Itinerant Classroom Aide or Itinerant Classroom Aide/Paraprofessional – Special Education, Wiley Ford Primary School, due to an employee's decline to return to the position.

P. Volunteers

1. Fort Ashby Primary School
  - a. Sarah Iser
  - b. Erica Miller
2. Frankfort High School
  - a. Dianna Russell
3. Frankfort Middle School
  - a. Natalie Beasom
  - b. Christa Crawford
  - c. Trudy Hayes
  - d. Melanie Hesse
  - e. Tarrah Maistros
  - f. Michael Mandell
  - g. Shawn McClung
  - h. Nathaniel Wagoner
4. Keyser High School
  - a. Barbara Henderson, non-coaching, Boys' Cross Country
5. Keyser Middle School
  - a. Kerry Reed
  - b. Walter Ward, Jr.
6. Keyser Primary School
  - a. Jennifer Bruno
  - b. Jose Rivera-Perez
  - c. Sandra Rivera
7. Mineral County Technical Center
  - a. Derek Alt

3. **MISCELLANEOUS:**A. Leave of Absence Requests\* – **ITEM**

1. Ashlee Brian, Wiley Ford Primary School, effective May 3, 2019, through end of 18-19 employment term
2. Jenifer Hay, Wiley Ford Primary School, effective May 8, 2019, through end of 18-19 employment term

*\*Pending eligibility and receipt of certification, if applicable*

**STUDENT DISCIPLINARY HEARINGS:**

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- A. Student Disciplinary Case #19-14
- B. Student Disciplinary Case #19-15

**DISCUSSION:**

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- A. Superintendent Search

The Board may consider entering into Executive Session per WV Code §6-9A-4 (2A) for updates/discussion of the Superintendent of Schools Search for a term to commence on July 1, 2019.

Date and Time of Next Meeting: \_\_\_\_\_

**ADJOURNMENT.**