



November 13, 2018

Meeting #11

A regular meeting of the Board of Education of Mineral County will be held on Tuesday, November 13, 2018, at 6:00 p.m. in the Administrative Office at 36 Baker Place, Keyser, West Virginia.

This meeting is a meeting of the Board of Education in public for the purpose of conducting the County School System's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda item Public Comments.

A G E N D A

1. PLEDGE OF ALLEGIANCE

2. CALL TO ORDER

3. ROLL CALL:

Members

___ Courier, President	(06-30-2022)
___ Baniak, Vice-President	(06-30-2022)
___ Denne	(06-30-2020)
___ Puffinburger	(06-30-2022)
___ Woy	(06-30-2020)

4. APPROVAL OF AGENDA

5. COMMUNICATIONS – Superintendent/Board:

A. Superintendent's Update:

B. Board Comments:

6. PUBLIC COMMENTS:

A. Agenda Items:

B. Non-Agenda Items:

7. APPROVAL OF MINUTES:

- A. Regular Meeting October 30, 2018 #10

DISCUSSION:

1. FINANCE/BUDGET:

- A. Treasurer's Report for the Month Ended October 31, 2018 – ITEM
- B. Treasurer's Statement of Investments Outstanding as of October 31, 2018 – ITEM

2. MISCELLANEOUS:

- A. Transportation – Substitute Protocol

ACTION AGENDA

OTHER ACTION

1. PROGRAM PLANNING:

- A. Approval of School of Practical Nursing: 2019 Student Policies Handbook – ITEM

2. PERSONNEL:

NOTE: The Superintendent's nominees to fill posted vacancies are subject to change upon withdrawal of a nominee after this agenda was prepared and prior to the board meeting. In such case, the name of any new nominee will be announced in public at the meeting, prior to the Board's action to fill the vacancy.

- A. Possible Hearings of Substitute Service Personnel
- B. Removal of Names from Substitute Listings – Service Personnel
(names may be provided at meeting)
- C. Placements/Transfers – Professional Personnel
1. _____ (name may be provided at meeting), Teacher, English/Language Arts, Frankfort Middle School
 2. _____ (name may be provided at meeting), Teacher, Music, Keyser Middle School
 3. _____ (name may be provided at meeting), School Psychologist, Student Services, 220 days

D. Placements/Transfers – Service Personnel

1. (name may be provided at meeting), School Bus Operator, Bus Garage/Transportation, serving Frankfort District students attending Wiley Ford Primary, Frankfort Middle, and Frankfort High Schools, covers but not limited to Carpendale and Ridgeley, Rt. 28, Plum Run Rd., Joy Dr., Extended, Airport Rd., and Miltenberger Rd.
2. (name may be provided at meeting), Mechanic, Bus Garage, 235 days
3. (name may be provided at meeting), Itinerant Classroom Aide or Itinerant Classroom Aide/Paraprofessional/Early Childhood Classroom Assistant Teacher, Pre-Kindergarten, Frankfort Intermediate School
4. (name may be provided at meeting), Cook II, half-day, Wiley Ford Primary School

E. Placements in Extracurricular Vacancies as Previously Approved and Advertised
(names may be provided at meeting)F. Placements in Coaching Vacancies as Previously Approved and Advertised
(names may be provided at meeting)G. Request to Post Positions (Discussion and Possible Action)

1. Cook II, half-day, Frankfort District
2. Aide/Paraprofessional/Educational Sign Language Interpreter for Hearing Impaired Student

3. FINANCE/BUDGET:

- A. Approve Invoices for October 2018, in the Amount of \$1,240,162.09, for Checks 128620 – 129178 – ITEM
- B. Approve Invoices paid with the P-CARD for October 2018, in the Amount of \$97,703.53, ACH Payment - Checks 17-33 (check numbers for tracking purposes only) – ITEM
- C. Approve Budget Revision Number THREE for Fiscal 2019 in the Amount of \$314,752.54 – ITEM

4. MISCELLANEOUS:

- A. Approval of Mineral County PreK Head Start Policy Council Minutes and Financial Reports – ITEMS WILL BE PROVIDED AT MEETING

CONSENT AGENDA

The Superintendent recommends approval of the following matters on the **Consent Agenda**:

1. PROGRAM PLANNING:A. Request for Attendance/Participation in Meetings and/or Conferences

1. Maryland Association for Behavioral Analysis, Baltimore, MD, December 5-7, 2018
 - a. Emily Altobello (Funding: Special Education Grant)

B. Student Interns, Frostburg State University, November 2018 through March 2019

3. James Corkran
2. Victoria Diggs
5. Trenton Eirich
1. Blake Hill
4. Edward Rothe
6. Garrett Shoemaker

C. Student Intern, Occupational Therapist Assistant Field Work, Level II, Allegany College of Maryland, March through May 2019

1. Lacy Bittner

D. Student Intern, Occupational Therapist Field Work, Level I, Belmont University, February through March 2019 – ITEM

1. Ashley Montgomery

2. PERSONNEL:A. Student Chaperones

1. Shayanne Jacobs, WV Hour of Code Competition, Morgantown, WV, November 30- December 2, 2018
2. Sarah Malone, WV Hour of Code Competition, Morgantown, WV, November 30-December 2,2018

B. Rescind Placement –Professional Personnel

1. Felicia Goldizen, **rescind placement**, Professional Accountant – Payroll, County Office, withdrew her acceptance of position

C. Placements/Transfers – Professional Personnel

1. Miranda Largent, **placement**, Professional Accountant – Payroll, County Office, 261 days (155 days for the 2018-2019 employment term), effective November 26, 2018

Ms. Largent is a resident of Barton, Maryland, and a graduate of Frostburg State University (BA-2005). She was most recently employed as a Staff Accountant/Office Manager for an accountant firm in Cumberland, Maryland.

D. Removal of Names from List - Substitute Service Personnel

1. Shannon Stott, Substitute Secretary, voluntary removal of name, effective October 30, 2018
2. Gayle Kasmier, Substitute Secretary, failure to establish a first day of work for seniority, effective November 5, 2018
3. Donna Gray, Substitute Aide, failure to establish a first day of work for seniority and complete required training, effective November 5, 2018
4. Robert Smith, Substitute School Bus Operator, voluntary removal of name, effective November 4, 2018

E. Permission for Contracted Service

1. Harry W. Hood, MS, evaluating students for special education services, \$250 per evaluation, 100 evaluations, \$25,000 for the 2018-2019 school year (Funding Source: Special Education Federal School Age Budget)

F. Volunteers

1. Burlington Primary School
 - a. Phillip Canan
 - b. Betty Rogers
 - c. Rebecca Shears
 - d. Tracy Simpson
 - e. Meghan Welch
2. Fort Ashby Primary School
 - a. Erin Brooks
3. Fountain Primary School
 - a. Alicia Fertig
 - b. Rick Heavener
 - c. Heather Powell
 - d. Dennis Steward
 - e. Megan Steward

4. Keyser High School
 - a. Michael Delaney, Sr., non-coaching Boys' Basketball
 - b. Diann Fisher
 - c. Krista Kitzmiller
 - d. Kelci Riley, non-coaching, Girls' Basketball
 - e. Corey Shoemaker, non-coaching, Basketball

5. Keyser Middle School
 - a. Aaron Courtney
 - b. Diann Fisher
 - c. Krista Kitzmiller
 - d. James Lloyd

6. Keyser Primary School
 - a. Rasit Akbas
 - b. Jaime Ali
 - c. Steven Ali
 - d. Lisa Allen
 - e. Raymond Blizzard
 - f. Melissa Blizzard
 - g. Danielle Bolyard
 - h. Kayla Burgess
 - i. Melissa Carr
 - j. Sharon Carr
 - k. Brandon Caple
 - l. Kaytlin Cole
 - m. Tiesha Dawson
 - n. Frederick Emmart
 - o. Andrea Eversole
 - p. Nathaniel Fazzalore
 - q. Dustin Kesner
 - r. Christopher Keyes
 - s. Lucy Litten
 - t. Richard Long, III
 - u. Regina Love
 - v. Lala Miner
 - w. Tanya Myers
 - x. Geoff Newlin
 - y. Christopher Riggleman
 - z. Jennifer Riggleman
 - aa. Megan Riggleman
 - bb. Jeremy Rogers
 - cc. Andrew Root
 - dd. Martha Root
 - ee. Robert See, Jr.
 - ff. Eric Starkey
 - gg. Vickie Stewart
 - hh. Travis Stickle
 - ii. Jane Wilson

7. Mineral County Technical Center

- a. Audrey Burns
- b. James Burns
- c. Krista Kitzmiller
- d. Gary Kitzmiller
- e. Chad Smith
- f. Weslee Smith

8. New Creek Primary School

- a. Corey Carnell
- b. Lala Miner
- c. Matthew Swallow

9. Wiley Ford Primary School

- a. Dawn Sanders

Date and Time of Next Meeting: _____

ADJOURNMENT.