



**October 16, 2018**

**Meeting #9**

A regular meeting of the Board of Education of Mineral County will be held on Tuesday, October 16, 2018, at 6:00 p.m. in the Administrative Office at 36 Baker Place, Keyser, West Virginia.

This meeting is a meeting of the Board of Education in public for the purpose of conducting the County School System's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda item Public Comments.

## **A G E N D A**

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**1. PLEDGE OF ALLEGIANCE**

**2. CALL TO ORDER**

**3. ROLL CALL:**

Members

___ Courier, President	(06-30-2022)
___ Baniak, Vice-President	(06-30-2022)
___ Denne	(06-30-2020)
___ Puffinburger	(06-30-2022)
___ Woy	(06-30-2020)

**4. APPROVAL OF AGENDA**

**5. COMMUNICATIONS – Superintendent/Board:**

A. Superintendent's Update:

B. Board Comments:

**6. PUBLIC COMMENTS:**

A. Agenda Items:

B. Non-Agenda Items:

**7. APPROVAL OF MINUTES:**

- A. Regular Meeting September 18, 2018 #8

**DISCUSSION:**

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**1. FINANCE/BUDGET:**

- A. Treasurer's Report for the Month Ended September 30, 2018 – ITEM
- B. Treasurer's Statement of Investments Outstanding as of September 30, 2018 – ITEM

**ACTION AGENDA**

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**OTHER ACTION**

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**1. PERSONNEL:**

*NOTE: The Superintendent's nominees to fill posted vacancies are subject to change upon withdrawal of a nominee after this agenda was prepared and prior to the board meeting. In such case, the name of any new nominee will be announced in public at the meeting, prior to the Board's action to fill the vacancy.*

**A. Retirement – Service Personnel**

1. Barbara Rohrbaugh, Cook II, half-day, Frankfort High School, effective October 11, 2018  
**-Advertise Position**

The Superintendent wishes to thank Ms. Rohrbaugh for her 19+ years of service to Mineral County Schools.

**B. Placements/Transfers – Professional Personnel**

1. (name may be provided at meeting), Professional Accountant - Payroll, County Office, 261 days
2. (name may be provided at meeting), Teacher, English/Language Arts, Frankfort Middle School
3. (name may be provided at meeting), Teacher, Music, Keyser Middle School

**C. Placements/Transfers – Service Personnel**

1. (name may be provided at meeting), School Bus Operator, BG/Transportation, serving Frankfort District students attending Wiley Ford Primary, Frankfort Middle, and Frankfort High Schools, covers but not limited to Carpendale and Ridgeley, Rt. 28, Plum Run Rd., Joy Dr., Extended, Airport Rd., and Miltenberger Rd.

2. (name may be provided at meeting), Secretary II or III/Accountant II, Keyser Middle School, 220 days
- D. Placements in Extracurricular Vacancies as Previously Approved and Advertised  
(names may be provided at meeting)
- E. Placements in Coaching Vacancies as Previously Approved and Advertised  
(names may be provided at meeting)
- F. Ratification of Suspension – ITEM

## 2. FINANCE/BUDGET:

- A. Approval of In-Lieu for Transportation – ITEM
- B. Approve Invoices for September 2018, in the Amount of \$1,081,024.20, for Checks 128162 – 128619 – ITEM
- C. Approve Invoices paid with the P-CARD for September 2018, in the Amount of \$12,231.59, ACH Payment - Checks 8-16 (check numbers for tracking purposes only) – ITEM

## CONSENT AGENDA

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The Superintendent recommends approval of the following matters on the **Consent Agenda**:

### 1. PROGRAM PLANNING:

- A. School Counseling Placement, Frostburg State University
  1. Blake Mongold, beginning January 2019 for approximately 35 days, Keyser High School
- B. Request for Attendance/Participation in Meetings and/or Conferences
  1. TCTW Leaders Forum, Miramar Beach, FL, February 4-7, 2019
    - a. Georganna Mansfield Funding: (TCTW Grant)

### 2. PERSONNEL:

- A. Student Chaperones
  1. Elizabeth Malone, FHS Band to New York City, April 24-26, 2019
  2. Sarah Malone, FHS Band to New York City, April 24-26, 2019
- B. Placements/Transfers – Service Personnel
  1. Mary Beth Merritt, **transfer from**, Cook II, half-day, Keyser Primary School, **to** Cook II, half-day, Keyser Middle School, effective date to be determined –**Advertise Position**

C. Placements – Extracurricular Professional Personnel, effective October 18, 2018

1. After School Tutoring Teachers, Frankfort High School
  - a. Terri Engnoth
  - b. Susan Hausrath
  - c. Richard Kelleher
  - d. Amber Leatherman
2. Pamela Horevay, After School Tutoring Teacher, Mathematics, Frankfort Middle School
3. Erin Johnson, After School Tutoring Teacher, New Creek Primary School

D. Placement – Employment Agreement

1. Christina Holler, Parent Coordinator, Wiley Ford Primary School, effective pending completion of employment requirements
2. Stephanie Lott, Parent Coordinator, Fort Ashby Primary School, effective pending completion of employment requirements
3. Ashly Knaggs, Parent Coordinator, Fountain Primary School, effective pending completion of employment requirements

E. Resignation – Service Personnel

1. Michael Maphis, Mechanic, Bus Garage, effective October 26, 2018  
**-Advertise Position**

F. Removal from Substitute Teacher List

1. Emily Blankenship, voluntary removal of name, effective October 1, 2018
2. Nancy Lease, voluntary removal of name, effective October 8, 2018

G. Approve Supplement for Kurtis Wildman for Additional Coaching Duties – ITEM

H. Volunteers

1. Burlington Primary School
  - a. Stephenia Carr
  - b. Tiffany Kennan
  - c. Louella Lambert
  - d. Jaime Mason
  - e. Travis Metcalf
  - f. Phyllis Saville
  - g. Cheri Staggs
  - h. David Staggs
  - i. Crystal Thorne

2. Elk Garden Primary School
  - a. Jocelyn Spotts
  
3. Fort Ashby Primary School
  - a. Brittany Cook
  - b. Ethan Cook
  - c. Lucile Cook
  - d. Jamie Gera
  - e. Tamra Hansford
  - f. Erin Jones
  - g. Stephanie Lott
  - h. Karen Mackert
  - i. Stacie McKenzie
  - j. Carol Powell
  - k. Eden Ritchie
  - l. Wayne Steckman
  - m. Jeremy Wagoner
  - n. Michell Wagoner
  
4. Fountain Primary School
  - a. Brittany Heavener
  - b. Laurie Ward
  - c. Kimberly Whetzel
  - d. Patricia Woodall
  
5. Frankfort High School
  - a. Patsy Moreland
  
6. Keyser High School
  - a. Mary Anthonysamy
  - b. Stephanie Davis
  - c. Hunter Kasmier, non-coaching Boys' Basketball
  - d. Tara Keller
  - e. Battina Myers
  - f. Jeffrey Myers
  - g. Steven Riggleman, Jr., non-coaching Basketball
  - h. R. Terry Stephens, non-coach Boys' Cross Country
  
7. Keyser Middle School
  - a. Sherri Amtower
  - b. Stephanie Davis
  - c. William Flynn
  - d. Tara Keller
  - e. James Lloyd
  - f. Michael Moore

## 8. Keyser Primary School

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|----------------------|---------------------|
| a. Heather Ack       | q. Steve Liller     |
| b. Hannah Biser      | r. Michael Moore    |
| c. Nancy Braithwaite | s. Colleen Nagy     |
| d. Jeff Broadwater   | t. Ashlee Newlin    |
| e. Ralph Bruce       | u. Matthew Peterson |
| f. Michael Cash      | v. Mary Quinn       |
| g. Barbara Clark     | w. Daniel Radko     |
| h. Derek Coble       | x. Susan Radko      |
| i. Carrie Crowe      | y. Katie Ratliff    |
| j. Amanda Faulk      | z. Troy Ravenscroft |
| k. Brian Faulk       | aa. Destiny Robiero |
| l. Ellen Hershman    | bb. Misti Roderick  |
| m. Shawn Hill        | cc. Brooke Salesky  |
| n. Kylie Jeffries    | dd. Chad Salesky    |
| o. Andrew Kight      | ee. Tabby Woy       |
| p. Diane Liller      | ff. Helena Zacari   |

## 9. Mineral County Alternative School

- a. Joann Pates-Mont

## 10. Mineral County Technical Center

- a. Cynthia Clark  
b. Jeffery Clark

## 11. New Creek Primary School

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|----------------------|------------------|
| a. Brent Barrick     | d. Bryan Love    |
| b. Meredythe Barrick | e. Corey Love    |
| c. Sarah Daniels     | f. Spryng Murphy |

## 12. Wiley Ford Primary School

- a. Denise Mantheyy  
b. Amber Smith  
c. Mary Zembower

**3. MISCELLANEOUS:**A. Leave of Absence Requests\* – **ITEM**

1. Julie Cary, Keyser Primary School, effective October 15, 2018 – January 30, 2019
2. Katrina Dolly, Mineral County Technical Center, effective October 12 – November 29, 2018

*\*Pending eligibility and receipt of certification, if applicable*

**STUDENT DISCIPLINARY HEARINGS:**

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A. Student Disciplinary Case #19-02

B. Student Disciplinary Case #19-03

Date and Time of Next Meeting: \_\_\_\_\_

**ADJOURNMENT.**