



October 30, 2018

Meeting #10

A regular meeting of the Board of Education of Mineral County will be held on Tuesday, October 30, 2018, at 6:00 p.m. in the Administrative Office at 36 Baker Place, Keyser, West Virginia.

This meeting is a meeting of the Board of Education in public for the purpose of conducting the County School System's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda item Public Comments.

A G E N D A

1. PLEDGE OF ALLEGIANCE

2. CALL TO ORDER

3. ROLL CALL:

Members

___ Courrier, President	(06-30-2022)
___ Baniak, Vice-President	(06-30-2022)
___ Denne	(06-30-2020)
___ Puffinburger	(06-30-2022)
___ Woy	(06-30-2020)

4. APPROVAL OF AGENDA

5. COMMUNICATIONS – Superintendent/Board:

A. Superintendent's Update:

B. Presentations:

1. School Improvement Update – Superintendent Dilly
2. Service Provider Proposal – Superintendent Dilly

C. Board Comments:

6. PUBLIC COMMENTS:

- A. Agenda Items:
- B. Non-Agenda Items:

7. APPROVAL OF MINUTES:

- A. Regular Meeting October 16, 2018 #9

ACTION AGENDA**OTHER ACTION****1. PROGRAM PLANNING:**

- A. Approval of Instructional Materials Adoption Committee (Social Studies) – ITEM

- | | |
|----------------------|-------------------------------|
| 1. Kristy Reed | Burlington Primary School |
| 2. Tammy Ashby | Elk Garden Primary School |
| 3. Michele Witt | Fort Ashby Primary School |
| 4. Dana Ferguson | Fountain Primary School |
| 5. Kenneth Cowgill | Frankfort High School |
| 6. Lori Sarfino | Frankfort High School |
| 7. Sue Alkire | Frankfort Intermediate School |
| 8. Johnny Morris | Frankfort Middle School |
| 9. Stephanie Stephen | Keyser Primary School |
| 10. Donald Shumaker | Keyser Middle School |
| 11. Daric Piraino | Keyser High School |
| 12. Sean Radko | Keyser High School |
| 13. Carlie Johnson | New Creek Primary School |
| 14. Kathleen Brown | Wiley Ford Primary School |

2. PERSONNEL:

NOTE: The Superintendent's nominees to fill posted vacancies are subject to change upon withdrawal of a nominee after this agenda was prepared and prior to the board meeting. In such case, the name of any new nominee will be announced in public at the meeting, prior to the Board's action to fill the vacancy.

- A. Placements/Transfers – Professional Personnel

- 1. _____, Professional Accountant - Payroll, County Office, 261 days
- 2. _____, Teacher, English/Language Arts, Frankfort Middle School

3. _____ *(name may be provided at meeting)*, Teacher, Music, Keyser Middle School
4. _____ *(name may be provided at meeting)*, School Psychologist, Student Services, 220 days

B. Placements/Transfers – Service Personnel

1. _____ *(name may be provided at meeting)*, School Bus Operator, Bus Garage/Transportation, serving Frankfort District students attending Wiley Ford Primary, Frankfort Middle, and Frankfort High Schools, covers but not limited to Carpendale and Ridgeley, Rt. 28, Plum Run Rd., Joy Dr., Extended, Airport Rd., and Miltenberger Rd.
2. _____ *(name may be provided at meeting)*, Mechanic, Bus Garage, 235 days

C. Placements in Extracurricular Vacancies as Previously Approved and Advertised
(names may be provided at meeting)

D. Placements in Coaching Vacancies as Previously Approved and Advertised
(names may be provided at meeting)

E. Volunteer

1. Luke Denne, non-coaching Boys' Basketball, Keyser High School

3. FINANCE/BUDGET:

- A. Approve Budget Revision Number ONE for Fiscal 2019 in the Amount of \$3,915,016.06 – ITEM
(carry forward prior year project budgets)
- B. Discuss/Approve Budget Revision Number TWO for Fiscal 2018 Carry-Over in the Amount of \$910,845.78 – ITEM *(Budget entry may be revised or deleted for further discussion, if necessary)*
- C. Approval of Permanent Improvement Fund Expenditures
 1. Wiley Ford Primary School (repairs due to flooding/heating issues)
(information will be provided at meeting)

4. MISCELLANEOUS:

- A. Approval of Mineral County PreK Head Start Policy Council Minutes and Financial Reports
– **ITEMS WILL BE PROVIDED AT MEETING**

CONSENT AGENDA

The Superintendent recommends approval of the following matters on the **Consent Agenda**:

1. PROGRAM PLANNING:A. School Counseling Intern, Frostburg State University

1. Blake Mongold, March 2019, Wiley Ford Primary School and Fort Ashby Primary School

B. School Counseling Intern, Allegany College of Maryland

1. Paige Meadors, 15 weeks, January through May 2019, Frankfort High School

2. PERSONNEL:A. Extracurricular Assignment Agreement

1. Melissa Detrick, 2018-2019 MCTC DECA Advisor

B. Placements – Substitute Teachers, effective pending completion of employment requirements

1. Charles Bolyard
2. Meagan McElfish
3. Brent Parrish
4. Bonnie Ruppenkamp

C. Retirement – Service Personnel

1. Leslie Moreland, Cook II, half-day, Frankfort High School, effective October 17, 2018
-Permission to Post – Cook II, half-day, Frankfort High School/Frankfort Middle School, 10:30 a.m. – 2:00 p.m., (10:30 a.m. – 12:30 p.m. at Frankfort High School and 12:30 p.m. – 2:00 p.m. at Frankfort Middle School, daily)

D. Placements – Service Personnel

1. Karen S. Smith, Cook II, half-day, Frankfort High School, effective date to be determined
2. Brittney Bowman, Cook II, half-day Keyser Primary School, effective with the 2019-2020 employment term

E. Resignations – Extracurricular Coaching

1. Serge Babo Nyamsi, Girls' Basketball Auxiliary Coach, Keyser High School, effective October 12, 2018
-Advertise Position
2. Corey Shoemaker, Boys' Basketball Auxiliary Coach, Keyser High School, effective October 17, 2018
-Advertise Position

F. Removal of Names – Substitute Teacher List

1. Jill Blayney, failure to complete employment requirements, effective October 18, 2018
2. Brandon Clark, failure to sign contract, effective October 22, 2018
3. Stephanie Canan, voluntary removal of name, effective October 17, 2018

G. Removal of Name – Substitute Service Personnel List

1. Jacqueline Jordan, Substitute Secretary, voluntary removal of name, effective October 15, 2018

H. Permission to Post Positions

1. Permission to post for Substitute Teachers and Substitute Service Personnel, as needed, for the 2018-2019 school year
2. After School Tutoring Teachers, Keyser Middle School, English/Language Arts (Funding Source: County)
3. After School Tutoring Teachers, Keyser Middle School, Mathematics (Funding Source: County)
4. PreK/Head Start Itinerant Classroom Aide/Paraprofessional/Early Childhood Classroom Assistant Teacher, Frankfort Intermediate School, due to Policies 2525 and 2510 which state that all PreK classrooms are required to have two adults (Funding Source: Head Start)

I. Volunteers

1. Burlington Primary School
 - a. Janet Bacorn
 - b. Tammie Hughes
 - c. Elaine Judy
 - d. Andrew Richardson
2. Fountain Primary School
 - a. Diane Boehmes
 - b. Richard Boehmes
 - c. K. Denise Corbin
 - d. Becky Fox
 - e. Sami Housel
 - f. Danielle Kulp
 - g. Jason McIntyre
 - h. Brian Netzer
 - i. Krystal Swick
 - j. Nathaniel Swick
 - k. Andrea Vance

3. Frankfort High School
 - a. Joel Knotts, non-coaching Boys' Basketball
4. Frankfort Intermediate School
 - a. Donna Borho
5. Mineral County Technical Center
 - a. David Rhodes
6. Keyser High School
 - a. Misty Felton
 - b. Steve Felton
 - c. Christopher Fracasso
 - d. Aleisha Garland
 - e. Andrew Root
 - f. Martha Root
 - g. Scott Tasker
 - h. Shelly Tasker
 - i. Lisa Wildman
7. Keyser Middle School
 - a. Melinda Corbin
 - b. Misty Felton
 - c. Connie Lyons
 - d. Ashley Nestor
 - e. Marsha Sargent
 - f. Della Shoemaker
 - g. Jessica Swallow
 - h. Matthew Swallow
 - i. Scott Tasker
 - j. Shelly Tasker
 - k. Lisa Wildman
8. Keyser Primary School
 - a. Chelsie Adams
 - b. Autumn August
 - c. Robert Baker
 - d. Ashley Bruce
 - e. Ashley Caple
 - f. Kirstie Carr
 - g. Susie Clark
 - h. Jill Davis
 - i. Christopher Dawson
 - j. Allison Devlin

- k. Ashley DiUbaldo
- l. Haley Dolly
- m. Shane Dolly
- n. Jeremy Duckworth
- o. Alma Frazier
- p. Aleisha Garland
- q. Kayla Haines
- r. Amelia Keckley
- s. Aysegul Knotts
- t. Eric Knotts
- u. Pamela Launi
- v. Leslie Mauk
- w. Karen McKone
- x. Kelly Miller
- y. Charlene Platter
- z. Brittany Price
- aa. Kristin Rich
- bb. William Corey Riden
- cc. Amy Smith
- dd. Randy White
- ee. Aaries Woods

9. Mineral County Technical Center

- a. Daniel Borrer
- b. Amanda Holland
- c. Olivia Lemonds
- d. Chris Miltenberger
- e. Margaret Miltenberger

10. New Creek Primary School

- a. Amy Blacker
- b. Laura Costello
- c. Marie DelSignore
- d. Kristi Downey
- e. Misty Felton
- f. Steve Felton
- g. Andrew Herndon
- h. Summere Herndon
- i. Jami Houdersheldt
- j. Joshua Leatherman
- k. Robin Leatherman
- l. Daniel Lewis
- m. Kendra McIntyre
- n. Lynn Metcalf
- o. Ashley Nester
- p. Kay Shumaker
- q. Thomas Snyder
- r. Jessica Swallow
- s. Kalei Tysinger

3. FINANCE/BUDGET:

- A. Approve School Fundraising Group for 18-19 School Term
 - 1. KHS Fundraising Committee

4. MISCELLANEOUS:

- A. Leave of Absence Request* – **ITEM**
 - 1. Barbara Wilson, Frankfort Intermediate School, effective November 16, 2018 – January 1, 2019
- B. Leave of Absence Request for Extension – **ITEM**
 - 1. Renee Thomas, Keyser Primary School, extended to November 30, 2018

**Pending eligibility and receipt of certification, if applicable*

STUDENT DISCIPLINARY HEARINGS:

- A. Student Disciplinary Case #19-04
- B. Student Disciplinary Case #19-05

Date and Time of Next Meeting: _____

ADJOURNMENT.